

<b>Role:</b>	<b>Senior Radiographer – MRI for BMI London Independent</b>
<b>Function:</b>	Hospitals
<b>Reports to:</b>	Imaging Manager
<b>Key Contacts:</b>	Patients, Visitors, Consultants & other BMI staff
<b>Level:</b>	Grade M5
<b>Location:</b>	BMI London Independent

**Role Purpose:**

- To assist the Lead MRI radiographer in providing an efficient and safe MRI service for BMI London Independent’s patients, consultants and staff.

**Core Responsibilities:**

- Produce images to department operational procedures and policies.
- Practise good MRI safety and observe local rules and systems of work.
- Help ensure that the designated working area is tidy, clean and efficiently run. Participate in and support the MRI centre’s business plan, goals and objectives
- Develop good communications and relationships with colleagues at all levels within the hospital.
- Support the Executive Director and the Imaging Manager.
- Administer Intravenous cannulation and injection of substances (contrast administration).
- Undertake other non-MRI duties as necessary.
- Report all equipment malfunctions or faults to the manager and if necessary undertake any further action to ensure the safe operation of the equipment.
- Participate in and contribute to Quality Assurance tests within the Imaging Centre.
- Participate in and contribute to the constant monitoring and reviewing of the MRI service standards.
- Maintain a high standard of customer/patient care and ensure as a team member that this is maintained throughout the Imaging Centre and hospital.
- Practise and observe all company, hospital and Imaging Centre policies and procedures. These include Health & Safety, Fire, COSHH and manual handling.
- Report any hazards or incidents to the Lead MRI radiographer and participate in risk assessments.
- Ensure cost effective use of consumables and the need for cost efficiency generally.
- Ensure that his/her knowledge of technical and professional matters is up to date (C.P.D.).
- Maintain a high professional conduct, and observe strict confidentiality at all times.
- Must be able to use all IT systems including Ultragenda CRIS and PACS.

**Key Accountabilities:**

- To assist the Lead MRI radiographer in the day to day running of the MRI department
- Participate in quality assurance tests within the MRI Department.
- Efficient usage of all IT systems, Ultragenda, PACS, CRIS.
- Practise and observe all company, hospital and Imaging Centre policies and procedures. These include Health & Safety, Fire, COSHH and manual handling.
- Report any hazards or incidents to the Lead MRI radiographer and participate in risk assessments.
- Ensure cost effective use of consumables and the need for cost efficiency generally.
- Ensure that his/her knowledge of technical and professional matters is up to date (C.P.D.).
- Maintain a high professional conduct and standard at all times and observe strict confidentiality. To provide support, guidance and assistance to others as required.
- To comply with, and be aware of your responsibilities with regard to the Corporate and Hospital Policies and Procedures, this includes Health and Safety, Equal Opportunities. In particular to comply

with departmental policies relating to Health & Safety, Infection Control and Radiation Safety procedures.

- To actively participate in the promotion of your department and the hospital.
- To participate in mandatory training, personal development and the appraisal system as appropriate.
- Have the flexibility to assist the department during periods of staff absence.
- Participate in clinical audit.
- Charge for all MRI services, fulfilling all the billing requirements of the hospital.

#### **Key Performance Indicators:**

- Assisting with the efficient and accurate production of high quality diagnostic images within a safe environment.
- Multi-skills within the Imaging Centre utilizing knowledge and technical abilities.
- Awareness of cost efficiency.

#### **Knowledge / Skills / Qualifications:**

- Degree or Diploma in Diagnostic Radiography
- HCPC qualified
- Certificate of competence in administering intravenous injections (desirable).
- MRI scanning experience essential

#### **Key Behaviours**

**Think Customer:** Focuses on the needs of customers, primarily our patients and consultants. Identifies and prioritises the customer's needs. Understands situations from the customer's perspective, and provides solutions, which fit the customer's needs. Focuses on customer service and care and takes a proactive approach to their needs and ownership of their issues.

**Own Your Part in Delivering Results:** Demonstrates determination, resourcefulness and purpose to personally deliver the best results for the organisation. Takes ownership for the whole situation including actions, outcomes and consequences.

**Leadership:** Develops a compelling sense of purpose and direction. Motivates and empowers others to align their efforts to achieve our goals. Creates an open and trusting environment. Demonstrates high moral standards and integrity in all matters.

**Impact & Influencing:** Persuades, convinces and influences others to enable progress and deliver success. Takes a partnership approach, aiming for an outcome that is mutually beneficial. Has a high degree of self-awareness and maintains a calm demeanour in stressful and challenging situations whilst still achieving desired outcomes.

**Be One Team:** The ability to gain an understanding of the needs of others, build strong relationships and drive action that is mutually beneficial for both individuals and the company. Always behaves in a way that is consistent with the BMI Behaviours and is receptive to further improvement.

**Innovate, Adapt & Change:** Develops new insights into situations, questions conventional approaches, encourages new ideas and innovations. Is open to change. Is flexible and adaptable to changing circumstances, being tolerant of necessary change and fluidity within the organisation.

**I accept this as my role profile, which may be subject to change to meet the needs of the business**