

<b>Role:</b>	<b>Senior Radiographer for BMI Runnymede Hospital</b>
<b>Function:</b>	Hospitals
<b>Reports to:</b>	Clinical Services Manager – Imaging & Outpatients
<b>Key Contacts:</b>	Patients, Visitors, Consultants & other BMI staff
<b>Level:</b>	Grade M5
<b>Location:</b>	BMI Runnymede Hospital, Chertsey & Other BMI Premises as required

**Role Purpose:**

- To assist with all types of general radiography, fluoroscopy and theatre imaging procedures, ensuring the best possible service to our patients.
- To demonstrate a consistently high standard of care for our patients in keeping with the philosophies of the hospital, department and the hospital's policies and protocols.
- If a Certificate in Mammography is held - to run an efficient, professional and friendly mammography service for the hospital, delivering the best possible service to our patients.

**Core Responsibilities:**

- To work within the philosophy, objectives, policies and procedures of BMI The Runnymede Hospital.
- To provide, maintain and implement individualised patient care.
- To ensure the continuity of high quality patient care, providing safety, dignity and confidentiality of patients, visitors and staff members.
- To promote and support good communication with all departments within the hospital and external agencies.

**Key Accountabilities:**

- To carry out X-ray examinations ensuring high professional and technical standards at all times.
- To ensure that the service to patients is always professional and efficient.
- To liaise with all hospital staff to ensure excellent patient care and smooth running of the department and hospital.
- To maintain professional conduct and confidentiality at all times.
- To assist in the maintenance, organising, monitoring and development of the Imaging service.
- To maintain concise relevant imaging records for each patient in an intelligent and legible manner.
- To perform duties in accordance with hospital Health & Safety policy to secure safe work practices.
- To report equipment malfunction to the Manager and in her absence, contact the engineer direct.
- To adhere to the code of practice for Ionising Radiation and the local rules for Radiation Safety and to participate in equipment QA.
- To carry out departmental audits as required.
- To comply with departmental procedures and routines.
- To know and if necessary, act on the procedures in the event of fire emergency.
- To assist the Manager in continuous quality improvement.
- To ensure X-ray equipment and accessories are kept clean and tidy.
- To participate in the clinical governance initiatives of the hospital by participating in the implementation of up-to-date evidence based practice, clinical audit, risk management etc.
- To complete relevant risk assessments.
- To help and maintain evidence-based quality standards that are regularly audited and participate in agreed changes in practice.
- To assist the Manager in the orientation and induction of new staff.

### Key Performance Indicators:

- Clinical audit and clinical governance results.
- Customer satisfaction as indicated in patient and consultant feedback.
- Satisfactory level of performance with fulfilment of role profile.

### Knowledge / Skills / Qualifications:

- DCR/BSc in diagnostic radiography or equivalent qualification.
- Mammography qualification desirable but not essential
- Previous experience of all types of general radiography, fluoroscopy and theatre imaging procedures.
- Professional attitude.
- Able to work on own initiative and in a team.
- Able to handle information of a confidential nature.
- Able to stay calm and work efficiently and confidently under pressure.
- Flexible and adaptable.
- Good communicator.
- Punctual.
- Excellent telephone manner.

### Key Behaviours

**Think Customer:** Focuses on the needs of customers, primarily our patients and consultants. Identifies and prioritises the customer's needs. Understands situations from the customer's perspective, and provides solutions, which fit the customer's needs. Focuses on customer service and care and takes a proactive approach to their needs and ownership of their issues.

**Own Your Part in Delivering Results:** Demonstrates determination, resourcefulness and purpose to personally deliver the best results for the organisation. Takes ownership for the whole situation including actions, outcomes and consequences.

**Leadership:** Develops a compelling sense of purpose and direction. Motivates and empowers others to align their efforts to achieve our goals. Creates an open and trusting environment. Demonstrates high moral standards and integrity in all matters.

**Impact & Influencing:** Persuades, convinces and influences others to enable progress and deliver success. Takes a partnership approach, aiming for an outcome that is mutually beneficial. Has a high degree of self-awareness and maintains a calm demeanour in stressful and challenging situations whilst still achieving desired outcomes.

**Be One Team:** The ability to gain an understanding of the needs of others, build strong relationships and drive action that is mutually beneficial for both individuals and the company. Always behaves in a way that is consistent with the BMI Behaviours and is receptive to further improvement.

**Innovate, Adapt & Change:** Develops new insights into situations, questions conventional approaches, encourages new ideas and innovations. Is open to change. Is flexible and adaptable to changing circumstances, being tolerant of necessary change and fluidity within the organisation.

**I accept this as my role profile, which may be subject to change to meet the needs of the business.**