

**SCoR MAGNETIC RESONANCE ADVISORY GROUP  
TERMS OF REFERENCE**

**1. INTRODUCTION**

- 1.1 The field of Magnetic Resonance Imaging continue to expand and is now a firmly established investigation, often the first line imaging examination.
- 1.2 As the Scope of Magnetic Resonance Imaging increases, challenges continue to emerge including but not limited to the safety of patients and staff; determining the most appropriate protocols for investigating specific clinical conditions, workforce planning and development, and the integration of MR with other clinical and imaging procedures.
- 1.3 The spectrum of Magnetic Resonance Imaging, functional MRI and MR Spectroscopy practice encompasses static and dynamic imaging of anatomical structures; exploring physiological processes and metabolic changes; MR guided interventions and hybrid examinations including PET-MR and integrated MR/Ultrasound investigation. In addition it includes planning of radiotherapy and monitoring of tumour regression during radiotherapy.

**2. PURPOSE**

- 2.1 The purpose of the Magnetic Resonance Advisory Group (MRAG) is to provide advice to the Society and College of Radiographers (SCoR) and the Board of Trustees of the College of Radiographers (CBoT) on all matters related to Magnetic Resonance Imaging.

**3. REMIT**

- 3.1 To act as a forum for the consideration of all magnetic resonance matters affecting radiographers and other members of the magnetic resonance workforce.
- 3.2 To provide advice and guidance for SCoR and its members on all matters relating to magnetic resonance and on the future strategic direction for the organisation with specific reference to magnetic resonance and its practitioners.
- 3.3 To develop professional guidance for approval and publication by the Society and College of Radiographers as appropriate/requested.
- 3.4 To develop and maintain strong links with the British Association of Magnetic Resonance Radiographers, the British Institute of Radiology Magnetic Resonance Group and any other bodies including overseas bodies with legitimate interest in the practice of magnetic resonance.

- 3.5 To represent the organisation in relevant interprofessional forums.
- 3.6 To respond and comment upon documents as requested by the organisation and its officers.
- 3.7 To debate policy and evaluate its impact on the profession making representation as necessary.
- 3.8 To promote and support the policy decisions of the organisation.
- 3.9 To undertake projects/pieces of work on behalf of the organisation and profession as agreed.
- 3.10 To communicate effectively and to share information among the members of the profession at all times.
- 3.11 To provide regular updates and briefings to SCoR on the work of MRAG.

#### **4. ACTION PLAN**

- 4.1 The group is expected to formulate an action plan with an indicative budget annually, agreeing its priorities and recognising the need to respond flexibly to external pressures.
- 4.2 The group is responsible for ensuring that the action plan is evaluated regularly.

#### **5. MEETING FREQUENCY**

- 5.1 The group will meet up to two times per year.
- 5.2 To be quorate meetings must have at least 4 members present.
- 5.3 Additional meetings may be necessary for specific elements of work and can be facilitated as face to face meetings or as a telephone conference meeting.
- 5.4 Small project groups may be constituted to progress work; membership to be determined by the group.

#### **6. MEMBERSHIP**

- 6.1 Membership of the group will not exceed 12 and will be subject to annual review.

- 6.2 All members must be members of the SCoR.
- 6.3 Members will be expected to demonstrate a commitment to the work of the group through attendance at meetings and participation in relevant working groups.
- 6.4 Membership will be drawn from all areas of practice to include clinical practitioners, managers, educationalists and researchers. Additionally, where possible the four UK countries should be represented.
- 6.5 There is a seat for a representative from BAMRR.
- 6.6 Advice may be sought from experts where appropriate.
- 6.7 All members will serve a fixed term of 4 years. Current members are eligible to apply for a second term.

## **7. OFFICERS**

- 7.1 UK Council reserves the right to appoint the Chair. Where Council chooses not to appoint the Chair the group shall select its own Chair by ballot at the first meeting of the group after the 1<sup>st</sup> July each year.
- 7.2 The group will elect an appropriate Vice-chair by ballot every year at the first meeting of the year after 1<sup>st</sup> July, as above.
- 7.3 An Officer or Officers, as appropriate, of The Society and College of Radiographers will attend meetings in an advisory capacity.
- 7.4 The College will provide administrative support.

## **8. DECISION MAKING**

- 8.1 The group is expected to make decisions by consensus.
- 8.2 In the event of a vote being necessary the decision will be reached by a simple majority of members present, in person or by telephone.

## **9. ACCOUNTABILITY**

- 9.1 The group will be accountable for all its actions to the UK Council of The Society of Radiographers and the Board of Trustees of The College of Radiographers, through the Director of Professional Policy.

- 9.2 Individual members of the group must sign up to the principles outlined within the document entitled *Representing The Society and College of Radiographers: Terms of Reference* (2013) and adhere to the SCoR Data Protection Act principles.

## **10. EXPENSES**

- 10.1 Travelling expenses and subsistence costs for attending meetings will be paid in accordance with the Expenses Policy of The Society of Radiographers.
- 10.2 Any additional expenses in relation to the work of the group should be agreed in advance with the Director of Professional Policy.