

**MINUTES OF THE CONSULTANT RADIOGRAPHERS ADVISORY GROUP (CRAG)
HELD ON WEDNESDAY 19th SEPTEMBER 2018, AT THE SOCIETY OF
CHIROPODISTS AND PODIATRISTS, 207 PROVIDENCE SQUARE, LONDON SE1 2EW**

PRESENT:

- Ruth Bees {RB}
- Lisa Hackney {LH}
- Fodi Kyriakos {FK} {Guest}
- Christina Malamateniou {CM}
- Valerie Middleton {VM}
- Robert Milner {RM}
- Jonathan McConnell {JMC}
- Heather Nisbet {HN}
- Suzanne Rastrick {SR} {Guest}
- Neill Roberts {NR}
- Kathryn Taylor {KT}
- Yatman Tsang {YT}
- Sairanne Wickers {SW}
- Susan Williams {SW} {Chair}

IN ATTENDANCE;

- Valerie Asemah {VA} {Minutes}
- Rachel Harris {RH} {Professional Officer}
- Michele Landau {ML} {Guest}
- Tracy O'Regan {TO} {Professional Officer}

1. WELCOME, INTRODUCTION AND APOLOGIES

- 1.1 The Chair welcomed everyone to the third meeting of the Consultant Radiographers Advisory Group (CRAG) and round table introductions were made, especially new members; Ruth Bees, Lisa Hackney, Valerie Middleton and Sairanne Wickers.
- 1.2. Guest speakers Fodi Kyriakos and Suzanne Rastrick were also welcomed.
- 1.3 Apologies for absence were received from Rita Borgen, Alexandra Drought, Lisa Field, Steve Savage and Saminah Yunis.

2. MINUTES OF THE PREVIOUS MEETING

- 2.1 With the correction of one typographical error the minutes of the meeting held on 28th March 2018, were approved as a true and accurate record.

Quartz House, 207 Providence Square, Mill Street, London SE1 2EW

T: 0207 740 7200 E: info@sor.org W: www.sor.org

The College of Radiographers is a limited company registered in England under No. 1287383 and a Registered Charity No. 272505 in England and Wales and SCO41867 in Scotland Registered Office: 207 Providence Square, Mill Street, London SE1 2EW

3. MATTERS ARISING NOT OTHERWISE ON THE AGENDA

3.1 Minute 4.1.3 – Feedback amongst managers groups

RH informed the group that the issue of sharing information amongst managers' groups would be raised at the next radiotherapy managers meeting. The Impact document from this group (CRAG) is next in line to be proofread.

3.2 Minute 4.1.5 – Articles for Synergy News

This is still outstanding. The Chair will write the first article and each month another member will produce an article.

ACTION: SW & GROUP

3.3 Minute 6.1 – Consultant event at Symposium Mammographicum

The Chair reported that this was a highly successful event with an additional successful research session. She also spoke about the successful consultant radiographer study day in Birmingham and thanked FK and Inhealth for sponsorship and hard work arranging the day.

3.4 Minute 7.1 – Trainee consultant and consultant survey

To note that the trainee consultant survey has been done.

3.5 Minute 7.1.1

Group members were reminded at the last meeting to apply to become College Assessors for Advanced Practitioner Assessments. This issue is still outstanding for some members. VA will give CRAG members contact details to ML (Education Administrator) who will send details out to those who have not yet applied. Group members will be invited to the Annual Assessors Day so that they can receive the required update training.

ACTION: VA, ML & GROUP

3.6 Minute 7.1.3 – HCPC requirements

At the last meeting, HN was tasked with uploading HCPC requirements for pre-registration training with regards to a proposed questionnaire onto synapse. This is outstanding. Preparatory work has been completed and HN will complete as soon as time allows.

ACTION: HN

4. RADIOGRAPHERS INTO ACTION

- 4.1 Suzanne Rastrick {SR}, Chief Allied Health Professions Officer NHS England, gave a presentation entitled 'AHPS into Action – Radiographers into Action, exploring ways in which radiographers can work together. Following the presentation, a Q&A session took place.

4.1.1 SR also presented a short video highlighting an early female radiography / mammography pioneer, Ethel Armstrong. Ethel was working as a Cadet Nurse when the NHS first started – over 70 years ago. She was too young to start training as a radiographer and the cadet post was a precursor to her entering the profession. RM requested use of the video to showcase at his hospitals AHP Day. SR has agreed to this.

ACTION: SR

4.1.2 SR informed the group that NICE and NHSE will be running a series of Webinars which the group can engage in. SR will post the link.

ACTION: SR

4.1.3 SR indicated that the job planning guidance that is based on role and service needs has been published.

4.1.4 The first AHP Day will take place on 15th October, which is an opportunity to highlight the profession and engage with colleagues.

4.1.5 The Chair asked SR to let her know any ways in which the consultant group can assist.

ACTION: SR & GROUP

4.1.6 It was agreed that VA would upload SR presentation to CRAG Synapse.

ACTION: VA

4.1.7 The Chair thanked SR for her presentation.

5. BULLET PROOF CONSULTANT RADIOGRAPHER PRACTICE

5.1 Fodi Kyriakos InHealth Reporting Radiographer gave a presentation entitled ‘How do we bulletproof consultant practice’. There was emphasis on the radiographers need to enhance their role with the prospect of artificial intelligence coming to the fore. Collaboration and teamwork is necessary if we want to move the profession forward.

5.1.2 The group was encouraged to keep on driving the profession forward by continuing to highlight their achievements by writing case studies, speaking at events etc. and to emphasise this:

- 2 new ‘trainee consultants’ (currently APs) have been appointed at SW’ Trust.
- Sarah Bradshaw an excellent 2nd year radiography student led the recent AHP twitter account take over.

- An Outreach Officer has just been appointed by SCoR – whose job is to visit schools and flag up radiotherapy

5.1.3 It was agreed that VA would upload FK presentation to CRAG Synapse.

ACTION: VA

5.1.4 The Chair thanked FK for his presentation.

6. FoRMM MENTORSHIP WORK

6.1 CM gave a presentation and update on the mentorship work and following this:

- RH will speak to CBoT to find out if they would fund another round of FoRMM
- Any CRAG member willing to become a mentor or mentee should speak with RH as this would be an ideal opportunity for CRAG to become involved.

ACTION: RH & GROUP

6.2 The Chair thanked CM for her presentation.

7. GLASSCUBES UPDATE

7.1 TO updated the group on Glasscubes.

8. CRAG WORKPLAN REVIEW

8.1 The Chair updated the group on the objectives and targets for the 2018 Workplan.

- Any problems with using Glasscubes please inform TO or VA ***ACTION: ALL***
- TO and SW to complete case studies ***ACTION: ALL***
- VA to request biographies and (photo) from new members for CRAG Webpage ***ACTION: VA***
- Volunteers requested to assist HN with her survey on HCPC requirements; TO and JMC volunteered ***ACTION: TO & JMC***
- A volunteer was requested to write a quick summary of today's meeting as a feature in Synergy News; RM volunteered to do this ***ACTION: RM***
- VA to send minutes to RM to use with summary ***ACTION: VA***

- SW to prepare an article on the recent study day held in Birmingham, with a few quotes for publishing in Imaging & Therapy Practice. RB and VM agreed to assist SW with this. SW will liaise with Melanie Armstrong, Editor of the magazine. **ACTION: SW RB & VM**
- SW directed the group to start a Synapse chat on what they would like to see, as individuals on next year's Workplan **ACTION: ALL**
- It is 2 years since the Consultants Guidelines was published so an review is needed, all to contribute **ACTION: ALL**
- Promote Toolkit once it is ready **ACTION: ALL**
- Succession planning document need to be updated and SW agreed to do this with assistance from TO's survey **ACTION: SW**

8.1.1 The Chair thanked the group for the huge amount of work they have done over the past year.

9. CONSULTANT RADIOGRAPHER REVIEW

9.1 TO updated the group on the consultant radiographer survey. To note that 81 people completed the survey.

10. DISCUSSION

10.1 Following a query around the recommended band for a trainee consultant, it was agreed that this should be Band 8A.

- Advisory group members to promote guidance document when trainee roles are advertised, as service managers need to know that support is available from other radiographers and CRAG. SW to start on reviewing document **ACTION: SW & GROUP**
- RH reminded the group that if they know of anyone wanting to set up a post to please make contact with SCoR **ACTION: ALL**

10.2 RH outlined the plan going forward of 8 of the advisory groups being aligned and under one heading on SCoR Webpages for uniformity and clarity.

10.3 RH informed the group that the Imaging & Therapy Practice Editorial Board need more members to review articles and a proposal will be put forward to CBoT and College Council that all the advisory groups be involved in this process, with CRAG leading the way
ACTION:RH

10.4 All advisory group members to comment on NICE consultations when time allows/applicable to their area of expertise. **ACTION: ALL**

10.5 YT queried the start date of the 4 year re-accreditation cycle for advanced and consultants; he needs some guidance on being an Attester. It was noted that this is currently in progress and group will be updated of a start date in due course. RH will be meeting with Louise Coleman and Jacque Vallis (Professional Officers for Education and Accreditation) soon to discuss this.

ACTION: RH

10.5.1. RH made the group aware that CRAG members are Assessors therefore it will be difficult to also fulfil the role of Attesters.

11. ANY OTHER BUSINESS

11.1 SR, FK and ML thanked the group for inviting them to this meeting.

11.1.1 RH thanked the group for the great work they have done over the past year.

11.1.2 TO thanked everyone for their responses to the consultant survey.

11.1.3 Finally, the Chair thanked everyone for a very successful and productive meeting.

11.2 VA to add Artificial Intelligence to future agendas.

ACTION: VA

11.3 Congratulations was given to TO who has just received her doctorate subject to minor corrections.

12. DATE OF FUTURE MEETINGS

12.1 Dates of future meetings were agreed as:

- Tuesday 9th April 2019
- Thursday 19th September 2019

12.1.1 All meetings commence at 11.00am.