



MINUTES OF THE MRAG RESONANCE ADVISORY GROUP (MRAG) HELD ON 16TH OCTOBER 2014, AT THE OFFICES OF THE SOCIETY OF RADIOGRAPHERS, 207 PROVIDENCE SQUARE, LONDON SE1 2EW

PRESENT: Muriel Cockburn {MC}
Carolyn Costigan {CC}
Lynn Graham {LG} {Chair}
Baljit Jagpal {BJ}
Jenny Jones {JJ} {Council representation}
Rakesh Puni {RP}
Rebecca Vosper {RV}
Rachel Watt {RW}

IN ATTENDANCE: Valerie Asemah {VA} {Minutes}
Alex Lipton {AL}

1. WELCOME AND INTRODUCTION

1.1 The Chair welcomed everyone to the meeting and round table introductions were made.

2. APOLOGIES FOR ABSENCE

2.1 Apologies for absence were received from Janine Sparkes, Susie White and Gail Woodhouse (observer).

3. MINUTES OF THE PREVIOUS MEETING

3.1 The minutes of the meeting held on Thursday 3rd April 2014, were approved as a true and accurate record.

4. MATTERS ARISING OTHERWISE NOT ON THE AGENDA

4.1 “risk” item (minute 5.1)

AL informed the group that this item is still in progress but will follow up and report at the next meeting.

ACTION: AL

4.2 EUPAD Update (minute 7.1)

At the last meeting it was noted that CG would obtain contact details for HSE staff contact details in NI for AL to follow up regarding how Northern Ireland is going to implement the directive. CG reported that this is still in progress.

ACTION: CG & AL

4.3 BIR Meeting Report (minute 11.1)

CG reported that she had spoken with Dr McGrath is involved with this project by IPEM and the guidance is around staffing of units in relation to physical scientist.

ACTION: *CG to keep MRAG up to date as this work progresses*

5. REVIEW OF ‘SAFETY IN MAGNETIC RESONANCE IMAGING’

- 5.1 It was noted that the 4th edition of the MHRA Guidelines will be published in November and that our safety publication been referenced and directly quoted in it.

Following discussion it was agreed that the review of this guidance is a hugely important document and the workload is heavy and needs to be divided between group members. CG has produced a document detailing who is responsible for each chapter. This was previously circulated via Synapse.

It was noted that there is a need to complete this work by March 2015. BAMRR comments will be taken on board and the PB member for safety has already submitted some detailed feedback. There was a query around whether research scanning should be in a section in the document. The group felt that this was not necessary.

The group were asked to review the draft document (using track changes) and send comments back to the Chair and AL by the 31st January 2015.

ACTION: *ALL*

5. MRAG WORKPLAN 2014-2015

- 5.1 The group had a discussion around their workplan for 2015. A draft copy had been previously circulated and was agreed at this meeting. The group discussed the need for a Scope of Practice document in MRI and agreed to share examples of current work undertaken b MR Radiographers. This should be sent to AL, who agreed to send out a copy of ‘The Role of the Radiographer’ document, as an example to assist the group in this.

ACTION: *ALL*

5.2 Website Page

RW gave an update on the group WebPages and identified some errors which VA will rectify.

ACTION: *VA*

AL reminded the group that there is money provided by SCoR for advisory group members to attend relevant study days and conferences on behalf of the organisation, subject to approval. Group members should let AL know of any such conferences that they wish to attend for 2015 and 2016 please.

ACTION: *ALL*

6. BAMRR REPORT

- 6.1 RV reported on behalf of BAMRR, updating MRAG on recent activities such as the conference and also reported that IPEM have approached them and SCoR to be on a working party regarding registration of MR safety experts.

7. POST GRADUATE TRAINING PRESENTATION

- 7.1 JJ gave a presentation entitled “What Postgraduate MR training have radiographers undertaken – Research for Fulfilment of MSc in Medical Imaging”. Much discussion followed.

8. EUPAD PRACTICAL GUIDANCE UPDATE

- 8.1 AL gave an update to the group on the current involvement of SCoR along with the wider MR community via the BIR MR safety Working party: Current Work continues on the production of a practical guidance for the UK- where the MR community is looking at producing a generic risk assessment working closely with the HSE (responsible for implementation) on this and also advising HSE on their work on the impact assessment. This includes identifying the number of scanners and work likely to be outside the MR derogation.

AL requested that anyone who has up to date information on the number of scanners to please share with her prior to the next BIR meeting in January 2015

ACTION: ALL

9. MEMBERSHIP OF GROUP UPDATE

- 9.1 AL informed the group that Sharon Burton has recently stepped down from the group. 2 vacancies were advertised in September and 3 applicants have applied for positions on the group. Two will be appointed to join next year. As Sharon resignation came after the closing date her vacancy will be advertised in 2015.

10. UPDATE ON RESEARCH PROJECT

- 10.1 AL gave an update on the research project.

11. SAFE STAFFING IN MRI UNITS

- 11.1 AL reported that the SCoR is currently working on a policy document around principles of safe staffing. This documentation is due for publication Spring 2015 and AL asked the group to share staffing models from their own units.

ACTION: ALL

12. ANY OTHER BUSINESS

- 12.1 It was agreed that at one meeting per year (spring meeting) the group will be updated on member queries.
- 12.2 A teleconference will be held in January 2015 (if needed) to discuss the Safety in Magnetic Resonance Imaging document.

13. DATE OF 2015-2016 NEXT MEETINGS

- 13.1 The meetings for the next two years will be identified and distributed with the minutes.

ACTION: AL & VA

Post meeting note: Meetings for 2015/2016 will be:

- Thursday 19th March 2015
- Thursday 17th September 2015
- Wednesday 13th April 2016
- Wednesday 23rd November 2016

All commencing at 1pm and held at SCoR HQ