**JOB DESCRIPTION**

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| Heads of  Imaging | | |
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| Imaging Modality Lead: DR | | |
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| Modality Lead Radiographer | | |
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| **Radiographer Team Manager** | | |
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| Radiographers | | |
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| **Job Title** | Assistant Practitioner – diagnostic radiography |
| **Pay Band** | Band 4 |
| **Department** | Imaging |
| **Reports to** | Radiographer Team Manager |
| **Professionally**  **Responsible to** | Head of Imaging |
| **JOB SUMMARY** | |
| The post holder will undertake diagnostic imaging within their scope of practice under the supervision of registered radiographers. The post holder will be expected to provide high standards of imaging technique, whilst maintaining accurate records in accordance with their scope of practice. The post holder will have excellent interpersonal skills, providing a high standard of care to our patients. The post holder will be expected to work over 7 days and participate in out of hours duties. | |
| **TEAM/DEPARTMENT STRUCTURE CHART** | |
| Assistant  Practitioner | |
| **KEY SKILLS** | |

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| Under the supervision of a registered radiographer:   * To be competent in the utilisation of x-ray equipment and accessories. * To perform x-ray procedures in a timely manner in line with agreed competence. * To clinically assess patients in order to decide the most appropriate radiographic projections to achieve a diagnostic result whilst ensuring their comfort as much as possible. * To operate the Computerised Radiology Information System in support of enquiries and inputting patient examination details as outlined in departmental procedure. * To deal with telephone enquiries * To adopt a patient centred approach to clinical practice * Good communication with colleagues and patients * To promote a positive patient and family experience by encouraging and obtaining patient feedback |
| **KEY RESPONSIBILITIES** |
| Under the supervision of a registered radiographer:   * To comply with all Trust and Departmental policies, procedures, guidelines and protocols. * To maintain a safe environment whilst being responsible for the appropriate use of expensive and potentially hazardous x-ray equipment * To practice in accordance with the Radiation Protection Framework including the Ionising Radiation (Medical Exposures) Regulations 2024, Ionising Radiation Regulations 2017 in accordance with their role. * To assess clinical information provided on Imaging request forms against Radiographic Authorisation and Justification Protocols, in line with their role as Operator under IR(ME)R and take appropriate action as required. * To ensure that appropriate standards of cleanliness of the environment and equipment are maintained in line with departmental policies. * To undertake appropriate safety checks including quality assurance and quality control tests under supervision. * To record radiation doses in line with the departmental procedure. * To support individuals’ rights and choices through effective communication * maintain confidentiality of information * acknowledge individuals’ personal beliefs and identity * promote anti-discriminatory practice * To be aware of any security issues |
| **BUDGETARY AND RESOURCE MANAGEMENT** |
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| * Contribute ideas for improving department activities and efficiencies. * To maintain stock at the agreed level as determined by the service lead * To safely and correctly use high cost imaging equipment, taking appropriate remedial action in the event of failure * Appropriate use of disposable equipment to minimise wastage |
| **MANAGEMENT , SUPERVISORY, TEACHING, TRAINING RESPONSIBILITIES** |
| * To seek support, direction or advice for any issues that fall outside of written protocols, or where required patient care, technique or equipment issues fall outside of the written scope of practice, competence or confidence. * To support students, trainees, peers and other learners as relevant to role and competence * Participate in the implementation of change within the department working under the direction of a Senior / Junior Medic and/or imaging registered practitioner. * To keep up to date with all mandatory training |
| **RESEARCH AND DEVELOPMENT** |
| * To actively take part in the appraisal process and continuing professional development * Participation in audit * Maintain own CPD in line with current practices |
| **EFFORT** |
| * Caring * Honest * Supportive * Accountable * Emotional resilience required as sometimes witness distressing situations * Physically demanding |
| **TRUST VISION & VALUES** |
| The Trust is clear on its vision and values and aims to make sure that they are reflected in all areas of activity. |
| **ADDITIONAL INFORMATION** |

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| This job description is designed to assist post holders with understanding what is expected of them in their role. XXX NHS Foundation Trust may ask them to undertake other duties, as required, which are not necessarily specified on the job description but which are commensurate with the grade of the post.  The job description itself may be amended from time to time in consultation with the post holder, within the scope and general level of responsibility attached to the post.  All post holders must take responsibility to ensure that they are aware of and adhere to all Trust policies, procedures and guidelines relating to their employment regardless of their position within the Trust. |

Last Updated: ………05/09/2024………………………….

**PERSON SPECIFICATION**

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| **JOB TITLE: Apprentice Assistant Practitioner** | |
| **TRAINING, QUALIFICATIONS AND PROFESSIONAL REGISTRATIONS** | |
| ESSENTIAL | DESIRABLE |
| * Foundation Degree in Assistant Practice: Diagnostic radiography or equivalent * GCSE Math & English grade 4 (previously a grade C)/ level 2 or equivalent | * Evidence of recent study/CPD activity * Accreditation with the College of Radiographers |
| **EXPERIENCE & KNOWLEDGE** | |
| ESSENTIAL | DESIRABLE |
| * Experience of undertaking imaging procedures * Experience of providing care in a health care environment * Knowledge of radiation safety * Knowledge of anatomy & physiology * Radiographic techniques * Radiographic equipment | * Experience of evaluating images for technical compliance * Ability to recognise urgent or unexpected findings |
| **SKILLS & ABILITY** | |
| ESSENTIAL | DESIRABLE |
| * Demonstration of good interpersonal skills * Able to supply accurate, precise information * Abilty to deliver accurate imaging examinations to a high standard while providing compassionate patient care * Effective communication skills * Ability to work as part of a multidisciplinary team * Work accurately under pressure | * Effective organisational skills * Knowledge and awareness of own limitations * Evidence of up to date technical knowledge |
| **OTHER SPECIFIC REQUIREMENT** |  |

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| ESSENTIAL | DESIRABLE |
| * Self-motivated * High level of enthusiasm * IT skills * Caring | * Energy / drive / ambition * Shows initiative |