



## HEALTH AND SAFETY INSPECTION

To: Name: .....  
Manager or Health and Safety Officer

Location: .....

From: Name: .....  
Society of Radiographers Health and Safety  
Representative

Location: .....

Date: .....

Dear .....

### **RE: NOTIFICATION OF HEALTH & SAFETY INSPECTION**

I write to inform you that I will be conducting a Health & Safety inspection of ..... on (date) ..... at (time) .....

I would request that you also attend.

I also intend posting a notice to staff advising them of the inspection and requesting that they raise any health and safety items with me prior to the inspection.

Yours sincerely,

Name .....

Society of Radiographers Health and Safety Representative