

RADIOGRAPHIC INFORMATICS ADVISORY GROUP (RIAG)



Meeting Summary

Date: Tuesday 29th March 2022

Time: 11.00am – 1.00pm

Venue: Online via Microsoft Teams

In Attendance:

Members: (state names with initials in brackets)	Role	Job Title	Site
Moira Crotty (MC)	Co-Chair	Programme Manager	NHS Digital
Alexander Peck (A2)	Co-Chair	Radiographer	Peripatetic
Douglas Aitken (DA)	Advisory	Project Manager	Victoria Royal Infirmary
Barry O'Hara (BO)	Advisory	Radiographer	Belfast City Hospital
Anant Patel (A1)	Advisory	Radiographer	University Hospitals Coventry & Warwickshire NHST
In attendance:			
Tracy O'Regan (TOR)	Professional Officer	Professional Officer Clinical Imaging & Research	The Society & College of Radiographers
Valerie Asemah (VA)	Minutes	Professional Matters Administrator	The Society & College of Radiographers
Observers:			

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Apologies:

Julie Moss (JM)	Advisory	PACS Manager	Royal Victoria Hospital, Belfast
Malcolm McNinch (MMN)	Advisory	Risk & Governance Lead	InHealth Ltd (North West)
Tom Welton (TW)	UK Council	UK Council	Royal Preston Hospital
Sophie Willis (SW)	Advisory	Senior Quality Lead, East of England	Health Education England

Review of Previous Minutes and Outstanding Actions:

Item No.	Description	Owner	Due Date	Status
3.4	Induction: Following a discussion, it was suggested that TOR and VA draft an advert for Synergy News asking for new members to join the group.	TOR & VA		Completed
6.1	Article Update: The project management article expected from JM is not available yet and following a discussion, it was agreed that MC would speak to a colleague to acquire a similar article. A2 will also prepare an article on the group to show what it does, who the members are etc.	MC & A2		Completed
7.	Review of Workplan and update for 2021-2022: TOR will upload the draft workplan for completion by the group. That will then be forwarded to Charlotte & Rachel for approval.	TOR		Completed

1. WELCOME FROM CHAIR

1.1 The Chair warmly welcomed everyone to this virtual meeting and thanked them for taking the time to attend.

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2. APOLOGIES FOR ABSENCE

- 2.1 Apologies for absence received from Julie Moss, Malcolm McNinch, Tom Welton and Sophie Willis.

3. MINUTES FROM PREVIOUS MEETING

- 3.1 The minutes from the previous meeting held were approved as a true and accurate record.

4. MATTERS ARISING NOT OTHERWISE ON THE AGENDA

- 4.1 There were no matters arising.

5. REVIEW OF WORKPLAN AND UPDATE FOR 2021 / 2022

There are two streams of work. Group's success and work still to be done.

- 5.1 TOR shared the workplan so that the group could view and update the topic areas. The Chair noted that there are essentially two work streams for this period; the first one is where the group give an update of the work done & inform UK Council and the second is work ongoing. A2 queried what terms as the end of the year, and TOR informed him that it is September of each year.

- 5.1.1 The status of the website was discussed, and it was suggested that a small working party might need to be set up to review the webpages. TOR indicated that she would contact Blu Evans, (Digital Communications) to see what assistance he can offer to update content. A1 would be working on this from SCOR. ToR will facilitate introductions. The Chair asked the group to identify what is missing from the website and summarise/comment on synapse.

ACTION: TOR

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5.1.2 A1 queried whether all members' bios and photos were up to date on the website and VA was tasked with checking this and chasing as necessary.

ACTION: VA

5.1.3 To note that the article highlighting this group and their activities will be in the June issue of Synergy News, the submission date being 10th May. The Chair asked the group to arrange a separate call to chat about content. ToR will arrange a doodle poll.

ACTION: ALL

5.1.4 Before sharing the groups achievements with UK Council (DPP will call for updates for council from officers), TOR will run past A2 for his input.

ACTION: TOR

5.1.5 The group discussed the employment of PACS Managers.

The perceived depletion of people in PACS roles, likely due to the numbers of PACS managers now nearing retirement age, was discussed. It was felt that there is a lack of awareness of the role of PACS managers. To highlight what they do and increase awareness of roles, DA would be willing to update a synergy article, which was published a while back. The intention is to show that a PACS manager role is a viable career for radiographers. TOR mentioned that there are 'the Role of the Radiographer/Sonographer' etc. documents on the website, which we could perhaps model a document on. TOR will have a look for documents and post links to synapse. TOR mentioned that the College is also currently updating the Education Career Framework (ECF), which is due for publication this year. TOR will have an explore to find example SoR guidance documents for the group to work with. DA agreed that he would look for previous articles published.

ACTION: TOR & DA

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6 LESSONS LEARNED & TOPICS OF INTEREST FROM 'YEAR OF INFORMATICS' ARTICLES (to feed to UK Council).

- 6.1 A2 informed the group that there has been quite a pattern of questions that the group responded to. It was suggested that it would be useful to put everything into a summary for UK Council. TOR raised the idea of a webinar and asked the group to consider if they would like to run a session of informatics lessons learned for members.

ACTION: A2 & TOR

7. 2022 GROUP ARTICLE SLOT – KEY DATES & TOPIC PLANNING

- 7.1 TOR reminded the group that their slot is the June issue of Synergy News and the finished article should be submitted to no later than 10th May. This is to highlight the RIAG members and the work of the group. The other advisory groups have also been allocated slots in synergy news.

ACTION: ALL

- 7.1.1 MC queried whether it would be worthwhile in having a section in Synergy News for FAQs. TOR agreed to investigate.

ACTION: TOR

8. RCR, BIR, BCS & IET SUBCOMMITTEE/SIG FEEDBACK

- 8.1 Updates from MC and AP2.

RCR

- MC gave an update and reported that the document on home reporting – that all radiologists should have a home reporting plan has not yet been published although being implemented.

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- The Parliamentary observation report around flagging significant unexpected findings includes a section, which is digitally implement and will dovetail into a piece of work to extract data. This group is to be part of the conversation. This must be followed carefully. The RCR and iRefer have shown interest.
- MC indicated that she will be retiring soon and someone from RIAG will need to sit on the RCR group, which meets 4 times a year for 2 hours on a Friday afternoon. A2 indicated that he would be happy to take this on and MC agreed to put him in touch with the group's secretary Emma Begum.

ACTION: MC

BIR, BCS & IET

- A2 gave an update on the above – the IET is working on assembling a team for AI.
- The BCS AI working party is mainly concentrating on software.
- The BIR is running their conference, their most popular area seems to be AI with people still keen, so running 3 streams on artificial intelligence. Very well attended. The BIR group has also been renamed as British Institute of Radiology AI & Innovations Special Interest Group.

9. GROUP MAKE-UP: PROSPECTIVE NEW MEMBERS FOR CONSIDERATION

9.1 A2 informed the group that some SoR members had contacted him with a view to joining RIAG. TOR indicated that SoR would review applications to join the group and asked VA to get in contact with them with regards to expression of interest / CV.

- Michael Piper
- Wendy Town
- Sharron Dyce
- Nicky Harvey
- Robin Breslin

ACTION: VA

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- 9.1.1 Following discussion it was agreed that DA would get in touch with his colleague Laura Patterson (Chair of Scottish PACS Managers Forum) in Glasgow who will suggest some ideal members for the group. BO will investigate the possibility of securing a therapeutic radiographer from Northern Ireland. Wales is in a state of flux at the moment so no one expected to apply unfortunately.

ACTION: DA & BO

10. DIAGNOSTICS DIGITAL IMAGING DATASET MODERNISATION

- 10.1 MC updated the group (10, 12 and 13)

Regional networks in England are being asked to provide digital roadmaps. Money is still being pushed into the systems to make it more effective. Clinical imaging dataset is being uplifted. A very wide range of people contribute to the consultation.

Looking currently to see if there is a way to reduce the burden of collecting this data. Also, to creating a procedure to assist patients' data across regional boundaries. Big focus on workforce at present. A study day is being held tomorrow in London, a whole load of initiatives. Pilot schemes are running virtual support tools.

National imaging data collection launch is 6th June looking at various areas and people are also being asked about mix of software they use (also paper and digital).

11. UPDATE NATIONAL RADIOGRAPHERS' INFORMATICS TRAINING SESSIONS

- 11.1 National Informatics Training Programme, tremendous interest in these once again (3000 on the waiting list) - the next is being held in Belfast this weekend (the first face-to-face since lockdown has ended), fully booked. This year, sessions have been booked for every single month across geographies including Wales, Scotland, NI and so on both as public sessions and sessions for specific Trusts / regions. A large session in Manchester immediately prior to UKIO is planned, with up to 1000 places available across multiple groups. A2 informed the group that they are welcome to come along if they are attending UKIO. A2 indicated that A1 has been brilliant.

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12. FEEDBACK DIGITAL IMAGING DATASET MODERNISATION

12.1 MC gave an update on the digital imaging dataset modernisation.

13. UPDATE NATIONAL IMAGE DATA COLLECTION RELAUNCH

13.1 Update from MC on this relaunch.

14. UPDATE TEXTBOOK PROGRESSION

14.1 A2 informed the group that he is still looking for people to work on the nuclear medicine / dosimetrists chapter as well as some other smaller sections. It is hoped that this textbook will be completed by the end of the year. In April there will be a big review meeting with the contributors happening in Northern Ireland.

15. REGIONAL VIEWS & AREAS OF FOCUS

15. A2 asked the group for regional members views – no additional information of note yet. This will be discussed at the next meeting.

16. ANY OTHER BUSINESS

16.1 MC informed the group that this will be her last meeting, as she is retiring. The group in turn thanked her longstanding support whilst on the group, along with her enthusiasm for IT. She will be missed by all. In the first instance, VA will draft a thank you letter.

ACTION: VA

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16.2 A2 informed the group now that MC is leaving the group, he will need someone to stand alongside him as vice-chair for the group. DA agreed to step into this position.

17. Dates of Future Meetings

- Tuesday 4th October 2022 (in person at SoR HQ with online option)
- Tuesday 28th March 2023 (virtual online meeting)

Meeting Actions Log

New Actions

Item No.	Description	Owner	Due Date	Status
5.	Review of workplan and update for 2021-2022: Following a discussion of the status of the webpage, it was agreed that TOR would speak with Blu Evans (Digital Communications) to ask for assistance with updating the webpage.	TOR		Email request sent to Blu
5.1.2	VA was tasked with chasing members to make sure that their bios and photos on the website are up to date	VA		
5.1.3	The article highlighting this group is scheduled for the June issue of Synergy News. A doodle poll will be sent out to discuss the content at a virtual meeting.	All		Completed.
5.1.4	A2 will summarise lessons learned from series of synergy news articles and members queries. TOR will use the information to share the group achievements in a short roundup paragraph, TOR will share with A2 before forwarding onto DPP for Council report.	TOR		
5.1.5	The depletion of the pool of PACS managers were discussed. It was agreed that TOR would have a look for documents round the role of the radiographer and DA would assist.	TOR & DA		
6.1	Lessons Learned & Topics of interest from 'Year of Informatics' Articles (to feed to UK Council): A2 updated the group on questioned asked and responded. It would be useful to put everything into a summary for UK Council (see also point 5.1.4). Following on from that summary, potential development of webinars was discussed.	A2 & TOR		
7.	2022 Group Article Slot – Key dates & topic planning: Group was reminded that their slot for an article (to	All		Completed.

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	highlight the work of the group and the members) to appear in Synergy News was June and the finished article must be submitted no later than 10 th May.			
7.1.1.	MC queried whether it would be worthwhile in having a section in Synergy News for FAQs. TOR will investigate.	TOR		
8.2	RCR, BIR, BCS & IET Subcommittee/SIG feedback: MC retiring and suggested someone from this group will need to take over her place on the RCR group, which meets 4 times a year for 2 hours on a Friday afternoon. A2 indicated that he would take this on. MC will put him in touch with the RCR group secretary Emma Begum.	MC		
9	Group make-up: Prospective new members for consideration: VA to get in touch with interested members who are interested in applying to supply them with the necessary information.	VA		
9.1.1.	DA agreed to get in touch with his colleague Laura Patterson (Chair of Scottish PACs Managers Forum) in Glasgow to try and get more members onto the group. BO will try to get someone from Northern Ireland.	DA & BO		
16.	Any Other Business: Following MC's announcement that she is retiring it was agreed that VA would draft a thank you letter in the first instance.	VA		