

Chief Executive Officer
Richard Evans OBE



Diagnostic Imaging Advisory Group Meeting

Meeting Summary

Date: Wednesday 15th July 2020

Time: 10.00am – 12.30pm

Venue:

GoToMeeting

In Attendance:

Members: (state names with initials in brackets)	Role	Job Title	Site
Andy Creeden (AC)	Chair	Advanced Practitioner	University Hospital Coventry
Rachel Nolan (RN)	Vice Chair	Assistant Professional Lead	Peterborough City Hospital
Nina Arcuri (NA)	Advisory		Cromwell Hospital
Victoria Hughes (VH)	Advisory	Lecturer	University of Liverpool
Catriona Hynes (CH)	Advisory	Senior Lecturer	Sheffield Hallam University (D)
Alison Jenkins (AJ)	Advisory	MRI Assistant Practitioner	Alliance Medical (North)
Stuart Mackay (M)	Advisory	Senior Lecturer	University of Liverpool
Nicholas Woznitza (NW)	Advisory	Consultant Radiography	Homerton University Hospital
Observers:			
Sue Johnson (SJ)	Professional Officer	Professional Officer	SCoR
Valerie Asemah (VA)	Minutes		SCoR
Thea Buchan		Radiographer	West Middx University Hospital

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Apologies:

Leandra Archer (LA)	National Officer	National Officer – Northern Ireland	Society & College of Radiographers
Deborah Henderson (DH)	Advisory	Lecturer	North Tyneside General Hospital
Angela Meadows (AM)	Advisory	Radiographer/Unit Manager	Royal Preston Hospital
Richard Newman (RN)	Advisory	Advanced Practitioner	Yeovil District Hospital
Rakesh Puni (RP)	Advisory	MRI Manager	Wexham Park Hospital
Gareth Thomas (GT)	UK Council	UK Council	Cardiff University
Sue Webb (SW)	UK Council	UK Council	Broomfield Hospital

Review of Previous Minutes and Outstanding Actions:

Item No.	Description	Owner	Due Date	Status
4.1	To note that representation from Scotland is needed on the group along with a patient representative and an Assistant Practitioner. SJ will liaise with Charlotte Beardmore (Director of Professional Policy)	SJ		
6.2	SJ to chase up the Greater Manchester AHP Strategy	SJ		
7a	National Optimisation Board – to note that an article for Synergy News entitled ‘Ways of Sharing Good Practice’ is still outstanding. Also NW London has piloted an Irefer which is not nationally supported. DH will give an update at next meeting.	DH		
7b	FACT Project – VH still waiting for further contact from Spencer Goodman (Radiotherapy Professional Officer).	VH		
10b	International Recruitment HE Project – HEE invited SJ to join a project on international recruitment. This is in collaboration with one of the North West Diagnostic Networks. The intention is to invite 50 radiographers from India to work in the UK for 3 years and then take their acquired knowledge back to their country for dissemination to others. SJ will keep the group updated.	SJ		
13.1	Developing Allied Health Professional Leaders – an interactive guide for clinicians and trust boards – Following a discussion on how to develop allied health professional leaders for the future it was	SJ		

	suggested that SCoR produce a document to this effect. SJ will discuss with Rachel Harris and Louise Coleman on the possibility of this.			
14a	DIAG Online Activities: A group discussion on getting the best out of synapse and how to make it more streamlined. SJ and VA to work on this issue.	SJ & VA		

1. WELCOME AND INTRODUCTIONS

- 1.1 The Chair welcomed everyone to this virtual meeting and thanked them for participating and explained some ‘housekeeping rules’ for this virtual meeting. Roundtable introductions were made.

2. APOLOGIES FOR ABSENCE

- 2.1 Apologies for absence were received from Leandra Archer, Deborah Henderson, Angela Meadows, Richard Newman, Rakesh Puni and Gareth Thomas.

3. POST COVID UPDATE

- a) Current status
- b) Current issues
- c) Unforeseen consequences
- d) Unforeseen benefits

- 3.1 There was a general discussion around Covid-19 issues and how it is affecting services through the 4 countries and especially the impact on 1st, 2nd and 3rd year students. One of the main concerns is of staff being burnt out; trying to catch up on the backlog.

4. RECOVERY NATIONAL UPDATE

- 4.1 SJ updated the group on various issues., Simon Stevens CEO of the NHS and Amanda Pritchard COO are overseeing the plans as part of the command and control emergency planning with ‘cells’ reporting to them on various aspects of NHS service delivery.

5. IMAGING TRANSFORMATION PLANS

5.1 National Imaging Optimisation Board Transformation Plans – New Terms of Reference, Structure: SJ informed the group that this was launched last November and it has now been brought back and updated. DH sits on this board as a SoR rep currently but will need to reapply as a regional radiography lead once the new structure is in place. Sue will double check whether the minutes can be shared. This new board structure with new terms of reference will have a lead radiographer from each NHS region. SCoR has a seat which has been delegated to SJ.

ACTION: SJ

5.2 Regional Imaging Networks – Work continues on rolling out these networks. SW Region is testing a template for CT and MR. SMac updated the group on the meeting he had last week with Gill Holroyd lead for Cheshire and Mersey, which was to encourage HEIs to get together and work together. There was a question as to if anyone else is doing this. It was indicated South Yorkshire and Bassetlaw is also working across their region, with one Clinical specialist leading on getting regional input and working collaboratively. SJ and SMac will feedback to the group as information arises.

ACTION: SJ & SMac

5.2.1 SW Region Template: SJ updated on the meeting she attended where SCoR and the RCR was represented. The South West Region was identified as a place to trial new ways of working for CT and MR as part of the Covid recovery plan. Skill mix, management, equipment and outputs were some of the issues discussed at this meeting. A plan has been submitted to Simon Stevens. SJ will keep the group updated.

ACTION: SJ

6. WORKFORCE

6.1 NHSE Programmes and HEE Programmes: SJ informed the group that workforce planning is being reorganised and is to move onto NHSE/I, as the regions are taking much more control. There is a focus on increasing numbers in the support workforce. AP indicated that Birmingham is putting together a new Assistant Practitioner Course for Cross Sectional Imaging, which was due to start in September but has been pushed back due to Covid-19. The devolved countries appear much more focused and SJ agreed to try and source updates from Kevin Tucker (Wales) Maria Murray (Scotland) and Leandre Archer (Northern Ireland). To note that DIAG is a 4 country advisory group.

ACTION: SJ

- 6.2 Future Workforce:
- i) HCPC standards of proficiency
 - ii) Support workforce careers escalator
 - iii) Students placements
 - iv) Student volunteering
 - v) Employment of 3rd year students
 - vi) HCPC temporary register
 - vii) University recovery planning

SJ informed the group that the consultation on the revised HCPC standards of proficiency for radiographers has been relaunched; this is a focused piece of work with a deadline to feedback by October; as an individual and also an organisational feedback. SJ will upload the standard to synapse and with VA assistance remind the group.

ACTION: SJ

7. SoR UPDATE

- 7.1 Advisory Group Updates: CH who attends DIAG on behalf of the Ultrasound Advisory Group (UAG) informed the group that they are very busy working on social distancing, and planning for the Medical Ultrasound Awareness Month (MUAM) in October, but the UAG is generally busy.
- 7.2 Education Career Framework (ECF): RN informed the group that this work started pre-Covid and a proposal has been sent out via a Delphi study. One research body has submitted a proposal and the board is happy with this proposal; interviews will take place tomorrow. SJ will feed back to the group when she receives any updates.

ACTION: SJ

- 7.3 AP Update: SJ informed the group that as soon as the ECF is done the Assistant Practitioner Scope of Practice will be renewed.
- 7.4 Breast Screening: SJ queried what was happening in any of the group's areas in relation to breast screening examinations. SMac indicated that he had spoken with a breast screening reporting radiographer who was working singlehandedly with very little support and struggling to cope with it all. It appears that due to Covid-19 there is a decrease in normal activity leading to a very complex issue with a backlog of women waiting for screening. It was stated that

a huge number of mobile vans have been condemned, as they are not suitable for the new infection control measures. Some mammographic staff will be starting back next week. SJ asked the group to keep her updated.

ACTION: GROUP

7.5 Preliminary Clinical Evaluation Guidance Document: SJ informed the group that Tracy O'Regan (TO) might be setting up a working group to take this forward and suggested inviting TO to the next meeting.

ACTION: SJ

8. ANY OTHER BUSINESS

8.1 SMac mentioned that there will be a virtual graduation ceremony this coming Friday, with a promise that graduates will be invited next year for a face to face ceremony.

8.2 AC and SJ thanked the group for making time to join this meeting today and encouraged them to keep up the good work and communicating across the group.

9. DATE OF NEXT MEETING

9.1 The date of the next meeting has been confirmed as:

- Tuesday 1st December 2020

9.2 It was agreed that an online meeting (by GTM) will be convened in October. VA and SJ to source and agree a suitable date.

ACTION: SJ & VA

Meetings Actions Log:

Outstanding Actions

Item No.	Description	Owner	Due Date	Status
1b	SJ to seek AP on DIAG	SJ		Ongoing
	EFRS Diploma to be investigated further			complete
6b	DH to represent DIAG on Health Building Note 06-01, radiology departments with information shared to Synapse	DH		complete
6c	SJ to check what information is publicly available from model hospital submissions by radiology departments	SJ		complete
3.1	DRL guidance for radiographers: following a request from Maria Murray and Lynda Johnson who is currently working on a document around this subject, the group was asked to share their practices and experiences. SJ asked TB to start off this process. (from May meeting)	TB		complete
10.1	VA and SJ to source a date in August for a GoToMeeting for the group.	SJ & VA		Completed

New Actions

Item No.	Description	Owner	Due Date	Status
5.1	Imaging Transformation Plans: DH sits on this board which now has new terms of reference and a new structure and was launched last November. SJ will check that the minutes can be shared with the group.	SJ		
5.2	Regional Imaging Networks: Following an update from SMac on regional networks and an upcoming meeting with Beverly Harden it was agreed that both SMac and SJ will feedback to the group.	SJ & SMac		
5.2.1	SW Region Template: SJ gave an update on the recent meeting she attended where SCoR and the RCR was represented and skill mix, equipment management was discussed and a plan submitted to Simon Stevens, She will keep the group updated.	SJ		
6.	Workforce: SJ to source updates from Wales, Scotland and Northern Ireland regard NHS Programmes and HE Programmes.	SJ		
6.2	HCPC Standards of Proficiency: the standards has been relaunched with feedback needed by October. SJ will upload to synapse.	SJ		
7.2	Education Career Framework (ECF): One research lead proposal has been received and interviews will be taking place tomorrow. SJ will keep the group updated.	SJ		
7.4	Breast Screening: Following a discussion around issues with mammography screening SJ asked the group to keep her updated on progress.	Group		
7.5	Guidance Document: Invite Tracy O'Regan to next meeting to discuss PCE guidance document update	SJ		
9.2	SJ and VA to source date for an online meeting (by GTM) in October.	SJ & VA		

Date of Next Meeting:

- Tuesday 1st December 2020

Future Meetings:

- Tuesday 1st December 2020
- Tuesday 18th May 2021
- Tuesday 2nd December 2021