



Chief Executive Officer
Richard Evans OBE

DRAFT

Nuclear Medicine & Molecular Imaging Advisory Group (NMMAG)

Meeting Summary

Date: Tuesday 27th April 2021

Time: 14.00pm – 16.00pm

Venue:

GoToMeeting

In Attendance:

Members: (state names with initials in brackets)	Role	Job Title	Site
Angela Meadows (AM)	Chair	Radiographer/Unit Manager	Royal Preston Hospital
Jo Weekes (JW)	Vice Chair	Consultant Radiographer	New Cross Hospital
Vas Nevrides (VN)	UK Council	UK Council	Kings College Hospital
Sarah Stace (SS)	Advisory	Superintendent Radiographer	Withybush General Hospital
John Thompson (JT)	Advisory	Radiographer	Furness General Hospital
David Williams (DW)	Advisory	Superintendent Radiographer	Queen Alexandra Hospital
In attendance:			
Sue Johnson (SJ)	Professional Officer		SCoR
Valerie Asemah (VA)	Minutes		SCoR

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Observers:			
Sai Han (SH)	Royal College of Physicians - Advisory	Nuclear Medicine Physician	Gartnavel General Hospital
Frances Hogg (FH)	IPEM Liaison		IPEM

Apologies:

Rayjanah Allie (JA)	Advisory	Radiographer	University College Hospital
Tristan Barnden (TB)	Advisory	Radiographer	Maidstone Hospital
Nick Gulliver (NG)	BNMS Liaison		BNMS
David Jones (DJ)	Advisory	Principal Radiographer	RCUHB, Wales
Clare Moody (CM)	ARSAC Liaison		ARSAC

1. WELCOME AND APOLOGIES FOR ABSENCE

- 1.1 The Chair warmly welcomed everyone to this virtual meeting and thanked them for making the time to attend today. SJ chaired the meeting initially as AM was having IT issues with Go-To-Meeting.
- 1.2 SJ explained that the next couple of meetings will be online and virtual and asked the group to feedback on what is the best time of the meeting. Group to consider and feedback at the next meeting

ACTION: Group

2. APOLOGIES FOR ABSENCE

- 2.1 Apologies for absence were received from Rayjanah Allie, Tristan Barnden, Nick Gulliver, David Jones and Clare Moody.

3. REVIEW OF GROUP MEMBERSHIP; ELECTION OF CHAIR & VICE CHAIR

3.1 At the last meeting AM had indicated stated that she will be vacating the role of Chair as she moves into her final year with NMMAG, and asked for volunteers. JW stepped forward to be considered for the Chair position. SJ asked those at the meeting if they were happy to support the proposal for JW to take the role of Chair, all agreed. SJ also asked for nominations for Vice Chair. VA to send out a request for Vice Chair nominations.

ACTION: VA

4. MINUTES OF PREVIOUS MEETING (ACCURACY & AGREEMENT)

4.1 The minutes of the previous meeting were approved as a true and accurate record.

5. REVIEW OF ACTIONS LOG (PREVIOUS MEETING)

5.1 Matters Arising

Outstanding Actions:

Item No.	Description	Owner	Due Date	Status
Nov 10 th 2020				
9.	Training & Resilience for NM Technologist: Following an update from RA on recruiting for more advanced practitioners in nuclear medicine it was agreed that a small sub-group be set up to write a paper on How the lack of registration affect their role.	RA, TB & NG	12/02/21	Awaiting update next meeting
14.2	RA informed the group that she will share the paper she has written on PET and SPEC/CT before it goes to publication.	RA	12/02/21	Awaiting Update Next Meeting

Feb 12 th 2021				
3.1	Support Workforce Update: SoR incredibly busy with workforce issues and working with HEE around the support workforce with a very tight timescale. Job description needs to be developed.	SJ		Ongoing
	SJ is involved with an expert nuclear medicine technologist group which is made up of a range of people from across the service and she wanted to know if anyone from this group would like to join. If so they should contact her after the meeting. AM indicated that she would be happy to be involved.	All		Ongoing
4.1	Chair Update: The Chair informed the group that she would draft the annual report and Chairs report and upload for the next meeting	AM		Completed
4.2	Chair will upload info of new events onto synapse.	AM		Completed
4.3	The Chair remind those members whose tenures will be up this year. In the event that the advert seeking new members is not successful, SJ will liaise with Charlotte Beardmore to find out if those members can be asked to stay on for a further term.	SJ		Completed
4.4	The Chair asked for nominations for the position of Chair and Vice Chair.	All		Ongoing
5.6	JW informed the group of the European Federation evening webinar nuclear medicine series, which is starting next month. She will upload flyers to synapse. Following today's meeting the Chair encouraged the group to log into Synapse and look at post. JO agreed to upload again.	JW		Ongoing
6.1	AM to invite Eleanor Perkins to the June or November meeting. This was off the back of the Radioisotopes Roundtable meetings. Matthew Ager and Lucy Gleeson would like to attend the next meeting in June and this has been agreed.	AM		Ongoing

6. SCoR officer update:

SJ informed the group that SCoR will be moving to Microsoft Teams, but no date has been set yet. The group will be kept informed. Next Meeting AM to arrange MS Teams invite.

ACTION: AM

- 6.1 Support workforce update:
SJ informed the group that SCoR is still incredibly busy, especially regarding workforce. New staff joining, quite a bit of change. There are new faces at SCoR with new officers appointed for the London and Eastern regions; everyone is working hard to support each other. New Education officer due to start in July. SJ still working on support workforce. Working on giving a breakdown of roles and responsibilities by the end of May. As a fall out of COVID-19, the delivery of national education drives us towards a virtual education environment. Areas of debate is around assistant practitioners boundary lines are, and where they can/can't work. The national backlog in England is doing okay for the moment.
- 6.2 General workforce update/work: Everybody's focus is here now and everyone is looking to deliver education. No nuclear medicine updates. National backlog in England is being chipped away at, lots of schemes going on about international recruitment, fast track. Six new apprenticeship diagnostic programmes due to start in the next few months. SJ has a meeting with Exeter University who are running an apprenticeship programme. Still waiting for the new HCPC Standards, which are due out in May.
- 6.3 Website update: To note that there has been a soft launch which looks good but still has a few teething problems to be smoothed out, which the publishers are busy addressing. SJ asked the group to let her know if they have any issues/problems when using the new site. There is not much new content yet, trying to manage what we have there at present. All advisory groups are being given a more standardised format. Although we are moving to Microsoft Teams instead of Go-to -Meeting, we may still be using Synapse. SJ will update when she knows more.
- 6.4 IPEM NM SIG: SJ has an observer seat on the IPEM NM Special interest group. Not attended a meeting for about 18 months, as meetings were cancelled/clashed with other meetings, although working virtually. SJ had a useful catch-up with IPEM. We will assist with reviewing the PET CT Competencies document for radiographers and clinical technologists. Document have been uploaded to synapse for group to look at and comment on. This document appears to be CT light, but PET heavy. SJ encouraged the group to have a look and make comments on the document or on synapse. SJ will set up a meeting with IPEM contact for further discussion. SJ will also get assistance from CT advisory group. SJ will also send JT the Chair and Secretary details so that he can get in contact. Would be excellent if this document can be a joint one.

ACTION: SJ

SCoR doing their best to support members. SJ mentioned the RADIATE sessions, disco yoga, mindfulness etc. and wanted to know if any of the group was involved.

There was mention of a national steering group.

7. CHAIRS UPDATE

7.1 QSI Quality Standards for Imaging Update: AM was part of the working group of the initial update. AM pulled together the responses and comments have been fed back. To note that JT found a particular part of the document quite difficult – contrast media but not much on this. It was explained that the document could be cross-referenced. AM queried if anyone else wanted to add anything further. AM & SJ thanked everyone who took the time to respond, and stated that the second iteration of the document is now being worked on.

7.2 Chairs Report: Chairs report is the annual report, summarising group attendance and our contributions collective as NMMAG. NMMAG as a group have contributed and provided advice and guidance for multiple key documentation pieces and to separate working parties. Please see the Chairs annual report. The most significant disappointment is that the planned workshop activities could not go ahead due to COVID. A Workop – Webinar will be added to the 2021-22 workplan.

7.3 NMMAG Workplan 2021-22: The workplan was discussed and updated by the group, covering all the areas such a webpages, bios, news and other information.

7.3.1 SH wanted to group to be made aware that he is not a formal rep from the RCP. He is on this group as a medical representation/observer, so VA will update member's tenure to reflect this. Representation on NMMAG should be reviewed annually.

ACTION: VA

7.3.2 There was a discussion around having a dedicated SIG for NMMAG to share resources with members and also to highlight the work that the group is doing. A regular update in Synergy News was also suggested as a way to share information. It was suggest that to start this process off the new Chair (JW) could publish an article in Synergy News.

ACTION: JW

7.3.3 There long discussion around webinars as a future means of delivery for NMMAG workshop or similar, to be taken part as part of 2021-22 work plan

7.3.4 Identifying opportunities for joint publication – this will be kept on the workplan.

7.3.5 AM will update work plan, which will be sent to Charlotte Beardmore and Rachel Harris for sign off as appropriate.

8. OBSERVERS REPORTS

Chair asked the group for any updates:

8.1 CM (ARSAC) provided a document, and the Chair gave an update. Report will be sent out with the minutes.

8.2 FH (IPEM) provided a document and gave an update. Biggest change is that supervisors will play a bigger role in marking. The training day for new students will be held in the middle of May. No recent updates from the recent SIG. Report will be sent out with the minutes.

8.3 NG (BNMS) produced a report which the Chair spoke to. Report will be sent out with the minutes.

8.4 SH (Medic Update) produced a report and updated the group. The report will be sent out with the minutes.

ACTION: VA

9. ANY OTHER BUSINESS

9.1 JW reminded SJ of the need for an observer for the EFRS. AM will make a note of this to discuss in the upcoming meeting with Charlotte Beardmore and Rachel Harris.

ACTION: AM

9.2 The next meeting will be an Interim meeting on 17th June and AM will set up a Teams link as people are experiencing much difficulty in joining meeting.

ACTION: AM

10. DATES OF FUTURE MEETINGS

10.1 The dates and times of future meetings:

- **Interim – Thurs June 17th 2021 – 11.00-13.00**
- Thursday 11th Nov 2021 – 11.00-13.00
- Thursday 15th March 2022

Meeting Actions Log

Actions

Item No.	Description	Owner	Due Date	Status
3.1	Election of Chair and Vice Chair: As JW will take on the role of Chair a new Vice Chair is now needed. VA to request for expressions of interest	VA	Before June Meeting	
6.3	SCoR officer update: Website – SJ informed the group that there has been a ‘soft’ launch of the new website but there are still a few teething problems, which are being sorted. SJ asked the group to let her know of an issues they experience.	All	Before Next June meeting	
6.4	IPEM NM SIG: SJ reminded the group that she has an observer seat on this SIG	All	June 2021	
7.3.1	SH wanted the group to be made aware that he is not a formal RCP representative on the group, but on the group as a medical representative/observer. VA was tasked with updating the members tenure to reflect this.	VA	May 2021	
7.3.2	Following a discussion around having a dedicated SIG for nuclear medicine so that resources	JW	July 2021	

	can be shared, it was thought highly beneficial if as a first step, the new Chair could publish an introduction article in Synergy News. JW agreed with this.			
8.	Observer Reports: VA send out reports with minutes.	VA	May 2021	
9.1	AOB: JW reminded SJ of the need for an observer on the EFRS. AM agreed to make a note of this for the meeting with Charlotte Beardmore and Rachel Harris.	AM	May 2021	
9.2	AOB: AM will set up a Teams link for the NMMAG Interim meeting on 17 th June.	AM	June 2021	

Conferences & Events Dates for the diary:

International conference for Nuclear medicine

BNMS Virtual Annual Meeting: 27th – 29th September 2021

EAMN Virtual Congress: 20th – 23rd October 2021