

Diagnostic Imaging Advisory Group Meeting

Meeting Summary

Date: Monday 5th October 2020

Time: 10.00am – 11.30pm

Venue:

GoToMeeting

In Attendance:

| Members: (state names with initials in brackets) | Role | Job Title | Site | Present Apologies |
|---|-------------|--|---------------------------------|--------------------------|
| Andy Creedon (AC) | Chair | Advanced Practitioner | University Hospital Coventry | P |
| Rachel Nolan (RN) | Vice Chair | Assistant Professional Lead | Peterborough City Hospital | A |
| Nina Arcuri (NA) | Advisory | Clinical Governance And Quality Lead | Cromwell Hospital | P |
| Victoria Hughes (VH) | Advisory | Lecturer/placement coordinator | University of Liverpool | P |
| Catriona Hynes (CH) | Advisory | Senior Lecturer UAG rep | Sheffield Hallam University (D) | P |
| Alison Jenkins (AJ) | Advisory | MRI Assistant Practitioner | Alliance Medical (North) | A |
| Stuart Mackay (M) | Advisory | Senior Lecturer Heads Of Radiography Education rep | University of Liverpool | P |
| Deborah Henderson (DH) | Advisory | Service lead | North Tyneside General Hospital | P |
| Angela Meadows (AM) | Advisory | Radiographer/Unit Manager NMMAG rep | Royal Preston Hospital | P |
| Richard Newman (RN) | Advisory | Advanced Practitioner NQR rep | Yeovil District Hospital | P |
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|------------------------|----------------------|--|---------------------------------------|---|
| Rakesh Puni (RP) | Advisory | MRI Manager MRAG rep | Wexham Park Hospital | A |
| Gareth Thomas (GT) | UK Council | UK Council Wales | Cardiff University | A |
| Sue Webb (SW) | UK Council | UK Council SW | Broomfield Hospital | A |
| Thea Buchan | Advisory | Radiographer | West Middx University Hospital | P |
| Anthony Richards | Advisory | Clinical specialist England | | A |
| Rebecca Steele | Advisory | England Senior service manager | | A |
| Nicholas Woznitza (NW) | Advisory | Consultant Radiographer | UCLH | A |
| In attendance: | | | | |
| Sue Johnson (SJ) | Professional Officer | Professional Officer | SCoR | P |
| Valerie Asemah (VA) | Minutes | | SCoR | A |
| Leandra Archer (LA) | National Officer | National Officer – Northern Ireland | Society & College of Radiographers | A |
| Alex Lipton | Professional officer | Professional officer for QSI, senior managers and | SCoR | P |

Review of Previous Minutes and Outstanding Actions:

| Item No. | Description | Owner | Due Date | Status |
|----------|--|-------|----------|----------|
| 1b | SJ to seek AP on DIAG | SJ | | Ongoing |
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| | EFRS Diploma to be investigated further | | | Complete |
| 6b | DH to represent DIAG on Health Building Note 06-01, radiology departments with information shared to Synapse | DH | | Complete |
| 6c | SJ to check what information is publicly available from model hospital submissions by radiology | SJ | | Complete |

| | | | | |
|------|---|---------|--|-----------|
| | departments | | | |
| 3.1 | DRL guidance for radiographers: following a request from Maria Murray and Lynda Johnson who is currently working on a document around this subject, the group was asked to share their practices and experiences. SJ asked TB to start off this process. (from May meeting) | TB | | complete |
| 10.1 | VA and SJ to source a date in August for a GoToMeeting for the group. | SJ & VA | | Completed |
| 10.1 | VA and SJ to source a date in August for a GoToMeeting for the group. | SJ & VA | | Completed |
| 14a | DIAG Online Activities: A group discussion on getting the best out of synapse and how to make it more streamlined. SJ and VA to work on this issue. | SJ & VA | | |

1. WELCOME AND INTRODUCTIONS

- 1.1 The Chair welcomed everyone to this virtual meeting and thanked them for participating and explained some ‘housekeeping rules’ for this virtual meeting. Roundtable introductions were made.

2. COVID UPDATE

- a) Local recovery plans
- b) Regional recovery plans / models
- c) Second wave planning –Nightingale Hospitals?
- d) Other issues

Roundtable update on current situation and issues. A mixed picture with variable infection rates impacting on service delivery. Most reported good progress on regaining capacity and reducing backlogs. Approach to Covid contacts, isolation and track and trace is not uniform with some services reporting significant absence due to staff new herself isolation and other services reporting that use of PPE in the absence of symptoms supported staff attendance. Infection control services providing the steer amid some confusion.

In all cases, students were back in clinical placement where appropriate, with good progress being made on catching up time. It is too early to say whether there will be further impact but it is hoped that all placement activity will be back up to date by next summer with minimal delays. One exception was ultrasound students who have missed clinical practice.

There was a general discussion around Covid-19 issues and how it is affecting services through the 4 countries and especially the impact on 1st, 2nd and 3rd year students. One of the main concerns is of staff being burnt out; trying to catch up on the backlog.

4. RECOVERY NATIONAL UPDATE

- 4.1 SJ updated the group on various issues., Simon Stevens CEO of the NHS and Amanda Pritchard COO are overseeing the plans as part of the command and control emergency planning with 'cells' reporting to them on various aspects of NHS service delivery.

5. IMAGING TRANSFORMATION PLANS

- 5.1 National Imaging Optimisation Board Transformation Plans – New Terms of Reference, Structure: SJ informed the group that this was launched last November and it has now been brought back and updated. DH sits on this board as an SoR rep currently but will need to reapply as a regional radiography lead once the new structure is in place. Sue will double check whether the minutes can be shared. This new board structure with new terms of reference will have a lead radiographer from each NHS region. SCoR has a seat which has been delegated to SJ.

ACTION: SJ

- 5.2 Regional Imaging Networks – Work continues on rolling out these networks. SW Region is testing a template for CT and MR. SMac updated the group on the meeting he had last week with Gill Holroyd lead for Cheshire and Mersey, which was to encourage HEIs to get together and work together. There was a question as to if anyone else is doing this. It was indicated South Yorkshire and Bassetlaw is also working across their region, with one Clinical specialist leading on getting regional input and working collaboratively. SJ and SMac will feedback to the group as information arises.

ACTION: SJ & SMac

- 5.2.1 SW Region Template: SJ updated on the meeting she attended where SCoR and the RCR was represented. The South West Region was identified as a place to trial new ways of working for CT and MR as part of the Covid recovery plan. Skill mix, management, equipment

and outputs were some of the issues discussed at this meeting. A plan has been submitted to Simon Stevens. SJ will keep the group updated.

ACTION: SJ

6. WORKFORCE

6.1 NHSE Programmes and HEE Programmes: SJ informed the group that workforce planning is being reorganised and is to move onto NHSE/I, as the regions are taking much more control. There is a focus on increasing numbers in the support workforce. AP indicated that Birmingham is putting together a new Assistant Practitioner Course for Cross Sectional Imaging, which was due to start in September but has been pushed back due to Covid-19. The devolved countries appear much more focused and SJ agreed to try and source updates from Kevin Tucker (Wales) Maria Murray (Scotland) and Leandre Archer (Northern Ireland). To note that DIAG is a 4 country advisory group.

ACTION: SJ

6.2 Future Workforce:

- i) HCPC standards of proficiency
- ii) Support workforce careers escalator
- iii) Students placements
- iv) Student volunteering
- v) Employment of 3rd year students
- vi) HCPC temporary register
- vii) University recovery planning

SJ informed the group that the consultation on the revised HCPC standards of proficiency for radiographers has been relaunched; this is a focused piece of work with a deadline to feedback by October; as an individual and also an organisational feedback. SJ will upload the standard to synapse and with VA assistance remind the group.

ACTION: SJ

7. SoR UPDATE

7.1 Advisory Group Updates: CH who attends DIAG on behalf of the Ultrasound Advisory Group (UAG) informed the group that they are very busy working on social distancing, and planning for the Medical Ultrasound Awareness Month (MUAM) in October, but the UAG is generally busy,

7.2 Education Career Framework (ECF): RN informed the group that this work started pre-Covid and a proposal has been sent out via a Delphi study. One research body has submitted a proposal and the board is happy with this proposal; interviews will take place tomorrow. SJ will feed back to the group when she receives any updates.

ACTION: SJ

7.3 AP Update: SJ informed the group that as soon as the ECF is done the Assistant Practitioner Scope of Practice will be renewed.

7.4 Breast Screening: SJ queried what was happening in any of the group's areas in relation to breast screening examinations. SMac indicated that he had spoken with a breast screening reporting radiographer who was working singlehandedly with very little support and struggling to cope with it all. It appears that due to Covid-19 there is a decrease in normal activity leading to a very complex issue with a backlog of women waiting for screening. It was stated that a huge number of mobile vans have been condemned, as they are not suitable for the new infection control measures. Some mammographic staff will be starting back next week. SJ asked the group to keep her updated.

ACTION: GROUP

7.5 Preliminary Clinical Evaluation Guidance Document: SJ informed the group that Tracy O'Regan (TO) might be setting up a working group to take this forward and suggested inviting TO to the next meeting.

ACTION: SJ

8. ANY OTHER BUSINESS

8.1 SMac mentioned that there will be a virtual graduation ceremony this coming Friday, with a promise that graduates will be invited next year for a face to face ceremony.

8.2 AC and SJ thanked the group for making time to join this meeting today and encouraged them to keep up the good work and communicating across the group.

9. DATE OF NEXT MEETING

9.1 The date of the next meeting has been confirmed as:

- Tuesday 1st December 2020

Meetings Actions Log:

Outstanding Actions

| Item No. | Description | Owner | Due Date | Status |
|----------|---|---------|--------------|--------|
| 4.1 | To note that representation from Scotland is needed on the group along with a patient representative and an Assistant Practitioner. SJ will liaise with Charlotte Beardmore (Director of Professional Policy) | SJ | Next meeting | |
| 13.1 | Developing Allied Health Professional Leaders – an interactive guide for clinicians and trust boards – Following a discussion on how to develop allied health professional leaders for the future it was suggested that SCoR produce a document to this effect. SJ will discuss with Rachel Harris and Louise Coleman on the possibility of this. | SJ | | |
| 14a | DIAG Online Activities: A group discussion on getting the best out of synapse and how to make it more streamlined. SJ and VA to work on this issue. | SJ & VA | | |

New Actions

| Item No. | Description | Owner | Due Date | Status |
|----------|---|-----------|----------|--------|
| 5.1 | Imaging Transformation Plans: DH sits on this board which now has new terms of reference and a new structure and was launched last November. SJ will check that the minutes can be shared with the group. | SJ | | |
| 5.2 | Regional Imaging Networks: Following an update from SMac on regional networks and an upcoming meeting with Beverly Harden it was agreed that both SMac and SJ will feedback to the group. | SJ & SMac | | |
| 5.2.1 | SW Region Template: SJ gave an update on the recent meeting she attended where SCoR and the RCR was represented and skill mix, equipment management was discussed and a plan submitted to Simon Stevens, She will keep the group updated. | SJ | | |
| 6. | Workforce: SJ to source updates from Wales, Scotland and Northern Ireland regard NHS Programmes and HE Programmes. | SJ | | |
| 6.2 | HCPC Standards of Proficiency: the standards has been relaunched with feedback needed by October. SJ will upload to synapse. | SJ | | |
| 7.2 | Education Career Framework (ECF): One research lead proposal has been received and interviews will be taking place tomorrow. SJ will keep the group updated. | SJ | | |
| 7.4 | Breast Screening: Following a discussion around issues with mammography screening SJ asked the group to keep her updated on progress. | Group | | |
| 7.5 | Guidance Document: Invite Tracy O'Regan to next meeting to discuss PCE guidance document update | SJ | | |
| 9.2 | SJ and VA to source date for an online meeting (by GTM) in October. | SJ & VA | | |

Date of Next Meeting:

- Tuesday 1st December 2020

Future Meetings:

- Tuesday 18th May 2021
- Tuesday 2nd December 2021