

## Research Group Minutes

### Meeting Summary

**Date:** Thursday 27<sup>th</sup> February 2020

**Time:** 11.00am – 3.30pm

**Venue:** Society and College of Radiographers HQ

### In Attendance:

Members: (state names with initials in brackets)	Role	Job Title	Site
Ruth Strudwick (RS)	Chair	Associate Professor	University of Suffolk
Philip Cosson (PC)	UK Council	UK Council	University of Derby
Martine Harris (MH)	Advisory	Radiographer	Pinderfields Hospital
Gareth Hill (GH)	Advisory	Head of Therapeutic Radiography	Ninewells Hospital & Medical School
Marius Mada (MM)	Advisory	Research Radiographer	Medical Research Council Cambridge
Jacqueline Matthew (JM)	Advisory	Sonographer	St Thomas's Hospital
Helen McAlinney (HMA)	Advisory	Lecturer	University of Leeds
Robert Meertens (RM)	Advisory	Lecturer	University of Exeter
Philip Plant (PP)	Advisory		Patient Advisory Group
Pamela Shuttleworth (PS)	Advisory	Research Radiographer	St James's University Hospital
Ian Simcock (IS)	Advisory	Radiographer	Great Ormond Street Hospital
Julie Woodley (JW)	Advisory	Senior Lecturer	University of the West of England

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<b>Observers:</b>			
Tracy O'Regan (TO)	Professional Officer		Society & College of Radiographers
Rachel Harris (RH)	Professional Officer		Society & College of Radiographers
Valerie Asemah (VA)	Minutes		Society & College of Radiographers
Professor Robert Crouch (RC)	Guest Speaker	Guest Speaker	
Professor Kim Manley (KM)	Guest Speaker	Guest Speaker	
Victoria Whitchurch (VW)	Potential Member		Royal Glamorgan Hospital

### Apologies:

Christina Malamateniou	Advisory	Programme Director	City, University of London
Julie Nightingale (JN)	Advisory	Prof of Diagnostic Imaging Ed	Sheffield Hallam University (D)
Heidi Probst (HP)	Advisory	Professor of Radiotherapy & Oncology	Sheffield Hallam University (T)
Christopher Wright (CW)	Advisory	Researcher	University of Exeter

### Review of Previous Minutes and Outstanding Actions:

Item No.	Description	Owner	Due Date	Status
5.1	Glasscubes Update: At the last meeting HP had reported that members were continually showing interest and joining the forum, and she would send invites to the ones who had not as yet accessed the site. This will be discussed further at today's meeting.	HP		Completed
6.1	Student CoRIPS Update: RM had agreed to prepare a news article for Synergy News to promote the first round of applicants in April 2020. RG agreed to contact Deeson to set this up.			Completed
8.1	Research Starter Pack: It was noted that the Research Starter Pack has been renamed as 'A Members Guide' to be used by all imaging and radiotherapy staff not only radiographers. Several group members volunteered to review certain sections of the document. Chair will upload to synapse so that the reviewers can work on their sections.	JM & Group		Completed

8.2	Research Starter Pack: JM, RH, To and PS agreed to review the glossary and arrange in a suitable format. Waiting for new website before uploading.	JM, RH, TO & PS		Completed
8.3	JM will ask RS to review the final draft of the document.	JM & RS		Completed
11.1	Website Page: It was noted that the Research Group webpages have been tidied up. TO and Kathryn Taylor updated and consolidated pages including CAHPR work. TO asked members to let her know of any issues they experience such as broken links. Comments received from CM for consideration once moved to new website.	Group		Completed
12.1	CAHPR: RH term as Chair of the Strategy Committee ended last October but she was asked to stay on and Chair for another two years. RS has taken over the Anglia hub as hub leader. RH encouraged the group to get involved in this resource.	Group		Completed
13.1	Any Other Business: There was a call for a Vice Chair and expressions of interest should be sent to VA.	Group		Ongoing
13.3	AOB – CoRIPS: RH reminded group to get in contact with her if they are interested in CoRIPS marking.	Group		Ongoing

## 1. WELCOME AND APOLOGIES

1.1 The Chair welcomed everyone to the meeting and round table introductions were made.

1.1.1 Philip Cosson, Rachel Harris and Gareth Hill joined the meeting by GoToMeeting.

1.1.2 Guest speakers Professor Kim Manley and Professor Robert Crouch from Canterbury Christ Church University.

## 2. APOLOGIES FOR ABSENCE

2.1 Apologies for absence were received from Christina Malamateniou. Heidi Probst is no longer a co-opted member. Chris Wright has resigned from the group. A thank you letter will be sent to Chris, VA will draft in the first instance.

***ACTION:*** VA

### **3. MINUTES OF PREVIOUS MEETING**

3.1 The minutes of the meeting held on 5<sup>th</sup> September 2019 were as a true and accurate record.

### **4. MATTERS ARISING**

4.1 There were no matters arising.

### **5. GLASSCUBES UPDATE**

5.1 TO gave an update to the group. Groups on glasscubes will be moving to Synapse as we have run out of licences. The SCoR IT team (Jason Custance and Christian Ellwood) has outlined the process for this move. There are currently 16 groups on glasscubes of which 14 belong to the Professional and Education team. JM reported that she had been approached by Francis Doyle who is interested in running imaging workshops for research radiographers. JM will speaker with TO further on this topic.

***ACTION: JM***

### **6. STUDENT CoRIPS UPDATE**

6.1 RM informed the group that there were no applications for the October 2019 round. The next round is April 2020. There was a discussion around further promotion and it was suggested that Course Leaders/Heads of HEIs should be targeted. TO will liaise with Michele Landau (ML) to contact HEIs to promote the student CoRIPS. Another suggestion was to put a notice on the website. Group members were also encouraged to promote as widely as possible.

***ACTION: TO & Group***

### **7. MAIN CoRIPS and DOCTORAL FELLOWSHIPS**

7.1 RH gave an update on the Main CoRIPS – October round.

- 5 applications received – 2 were approved, totalling just over £11,000.

- 7.1.1 This was RS first time as Chairperson and she thanked the other members on the panel for their input. There was generally good agreement. Some were mentored and felt it was a good experience.
- 7.1.2 Thanks was given to Clare Leeson for making things easy for RS and the other panel members due to her administrative skills.
- 7.1.3 There was a discussion around non-anonymisation of forms and although there were differing opinions it was agreed that this system would be used for the April round to get a more overall opinion. The Chair will evaluate at the next meeting.

***ACTION: RS***

- 7.1.4 Following a discussion on ethics approval it was decided that it would be quite difficult for applicants to get ethics approval before applying for a CoRIPS grant. Group agreed that the applicant need to show that process has been started. But a timeframe limit on when ethics approval has to be in. RH queried whether there were enough assessors for the student and main CoRIPS. MH and PC volunteered to join the Student CoRIPS panel. They will both need to be mentored. GH indicated that he was unable to assist with the April round this year, but he will be available for the October round.
- 7.2 Doctoral Fellowships – RH updated the group that this is only one round of applications a year and we normally grant 2 awards per year. To note that Peter Hogg has stepped off the panel, so Heidi Probst is resuming the position of Chair and she is joined by Karen Knapp, Nick Courtier and Andrew England. An interim date has been set for 18<sup>th</sup> June 2020.

## **8. OTHER CoR RESEARCH GRANTS**

- 8.1 UKIO – This grant will need more promotion, which will be better when the new website is up and running. First time for proffered paper presentation.
- 8.1.1 Overseas Conference Grant – 2 rounds April and October. This grant is assessed by CBoT. A big round is expected this year.

## 9. RESEARCH STRATEGY/RESEARCH SURVEY

- 9.1 RH and TO updated the group. NICE submission of a number of pieces of work needs to be in by May 2020. Once that work is completed we will make a start on the strategy this year. A small working party is needed to work on this. RH asked for volunteers to review the strategy. Anyone who is interested should let VA know.

***ACTION: GROUP***

- 9.1.1. Research Survey – RH updated the group. It was agreed that it needs to be short and snappy.

## 10. ARTIFICIAL INTELLIGENCE UPDATE

- 10.1 TO updated the group on AI. She has attended a couple of events which focused on collaborating with people and stakeholders, and promoting the use of data. TO queried whether this group could do anything around AI.

## 11. PRESENTATION – Finalising the Consultant Capability & Impact Framework & Exploring Developmental Pathways

- 11.1 Professor Kim Manley and Professor Robert Crouch (Canterbury Christ Church University) gave a presentation around consultant capability framework development. The framework is due to be published at the end of April 2020.

## 12. COMMUNICATION WITH MEMBERSHIP

### 12.1 Website Page

TO informed the group that we are waiting to move webpages onto new website but it is difficult to envisage how to make any changes until it is up and running. She hopes that the new technology will allow members to have a good experience, and that it will be much more innovative and approachable with web links and videos etc.

### 12.2 Radiography

Annual Radiotherapy Conference – a special online edition of proffered papers and abstracts were published in the Radiography Journal.

12.3 Radiography Journal

Julie Nightingale was unable to attend the meeting today. VA will liaise with her for a report outside the meeting.

***ACTION: VA***

**13. FEEDBACK FROM REPRESENTATIVES TO EXTERNAL COMMITTEES**

13.1 CAHPR

RH updated the group and encouraged them to join their local hubs which provides regional support. CAHPR is working with NIHR on research champions. The Chair encouraged all members to link up with their local hubs. Look out for events. It was suggested that an article could be published in Synergy News to highlight the hubs; let students know through the Heads of HEIs.

***ACTION: TO & RS***

13.2 NICE

TO is involved with the Dementia Guidance review which is using the NICE process.

13.3 FoRMM

CM was unable to attend the meeting today but produced a report which VA will distribute with the minutes.

***ACTION: VA***

**14. NIHR IMAGING INCUBATOR PROPOSAL**

14.1 TO updated the group. She was invited to work on a proposal for an imaging research incubator at an online meeting she recently attended with consultant radiographer Robert Milner. An NIHR working group for imaging subsequently submitted the proposal to NIHR. There had been no update on the result but chased up this week. An administrator is being appointed to run a research imaging group via NIHR and will be in touch with TO. Fifteen local NIHR groups are drawing local committees together. Carol Burnett has spoken to SCoR about her NIHR role as imaging advocate. TO will keep the group updated via synapse.

***ACTION: TO***

## 15. TCON ON HEALTH PPP with UK STAKEHOLDERS

- 15.1 RH updated the group on TCON, a funding body in Europe who approached us. This European funding should be available post Brexit. RH will keep group updated on progress.

***ACTION: RH***

## 16. ANY OTHER BUSINESS

- 16.1 PS updated the group on the Clinical Trials Radiographers Special Interest Group which started in December 2016 and now has 80 members. A study day is scheduled for therapy radiographers in Leeds. TO have been invited to speak. 35 attendees so far and the link is still open for applications. NIHR representative has offered to fund the study day and come along and speak also. This will be the group's first face to face meeting.
- 16.2 IS informed the group that he will be attending UKIO for the first time. Karen Knapp, JW and HP will be speaking also. There will be a patient participation type session which RS will follow up.

**Post meeting note: Since this meeting UKIO has been cancelled, we will update group members of the new date when available.**

- 16.3 PhD Prof Doc log – a call was put out and there are currently 98 on the list.
- 16.4 It was noted that some undergraduate programmes seem to be reducing their primary research element, perhaps related to limitations of obtaining ethical approvals in time, instead there tends to be use of audit, extended proposals and service evaluations.
- 16.5 RH informed the group that REF has invited SCoR to submit nominations for the REF panels. Who should be targeted? JW will check and liaise with RH.

***ACTION: JW***

- 16.6 Research Glasscubes – There had been some discussion around NCRI Subgroup of CTRAG 28th May which is for therapeutic radiographers only. RH reported that the organisers will offer places to diagnostic radiographers if there is space.
- 16.7 To note that RH, TOR and CB had a meeting with Carole Burnett to discuss NIHR funding opportunities for radiographers and her role as NIHR imaging advocate to radiographers.

## 16. DATE OF FUTURE MEETINGS

- 16.1 The dates of future meetings has been confirmed as:
- Tuesday 8<sup>th</sup> September 2020
  - Thursday 4<sup>th</sup> March 2020
  - Thursday 14<sup>th</sup> September 2020

### Meeting Actions Log

Item No.	Description	Owner	Due Date	Status
5.	Glasscubes: All groups on glasscubes will be moving onto Synapse. If anyone has any problems they should get in touch with RH or TO for assistance.	Group		Ongoing
6.	Student CoRIPS update: No applicants in October 2019. Next round is April 2020. RM queried what can be done to promote this. Following a discussion it was agreed that TO would ask Michele Landau (Education Administrator) to contact all Heads of HEIs asking them to help to get the message out to their students.	TO		Ongoing
7.	Main CoRIPS: Following a discussion around the non-anonymisation of the CoRIPS application forms for the October round the Chair agreed that this will be evaluated at the next meeting, as some members felt it would take some getting used to.	RS		Ongoing
9.	Research Strategy: We need to make a start on the strategy this year and volunteers are needed to help review it, anyone who is interested should let VA know.	Group		Ongoing
13.1	CAHPR: Chair encouraged the group members to join their local CAHPR hubs, look out for event. It was also suggested that an article could be published in Synergy News to highlight the hubs. Also give students	RS & TO		Ongoing

	the opportunity to become involved – information could be sent to the Heads of HEIs for inward distribution.			
13.4	FoRMM: VA to distribute report from Christina along with the minutes.	VA		Completed
14	NIHR Imaging Incubator Proposal: TO updated the group on a meeting she recently attended. She was invited to work on a document, which she did along with Rob Milner. To note that Carol Burnett has spoken to SCoR about the NIHR role. Carol will keep the group updated.	TO		Ongoing
15.	TCON on health with UK Stakeholders: RH informed the group that she was approached by a funding body (TCON) in Europe which is offering European funding and this will be will be eligible post Brexit. SCoR will be keeping a watching brief to gauge what the RCR will be doing. Group will be kept updated.	RH		Ongoing

**Date of Next Meeting:**

- Tuesday 8<sup>th</sup> September 2020

**Future Meetings:**

- Thursday 4<sup>th</sup> March 2021
- Thursday 14<sup>th</sup> September 2021

**Conferences & Events Dates for the diary:**

No dates at present.