

## RADIOGRAPHIC INFORMATICS GROUP (RIG)

---



### Meeting Summary

**Date:** Tuesday 20<sup>th</sup> April 2021

**Time:** 2.30pm – 4.30pm

**Venue:** Online via GoToMeeting

### In Attendance:

| <b>Members: (state names with initials in brackets)</b> | <b>Role</b>          | <b>Job Title</b>                   | <b>Site</b>                                       |
|---|----------------------|------------------------------------|---|
| Moira Crotty (MC)                                       | Co-Chair             | Programme Manager                  | NHS Digital                                       |
| Alexander Peck (AP2)                                    | Co-Chair             | Radiographer                       | Royal Brompton Hospital                           |
| Julie Moss (JM)   | Advisory             | Trust PACS Manger                  | Royal Victoria Hospital, Belfast                  |
| Anant Patel (AP1)                                       | Advisory             | Radiographer                       | University Hospitals Coventry & Warwickshire NHST |
| <b>In attendance:</b>                                   |                      |                                    |   |
| Kevin Tucker (KT)                                       | Professional Officer | National Officer Wales             | The Society & College of Radiographers            |
| Valerie Asemah (VA)                                     | Minute Taker         | Professional Matters Administrator | The Society & College of Radiographers            |
|   |                      |                                    |   |
| <b>Observers:</b>                                       |                      |                                    |   |
|   |                      |                                    |   |

## RADIOGRAPHIC INFORMATICS GROUP (RIG)



### Apologies:

|                       |            |                        |                             |
|-----------------------|------------|------------------------|-----------------------------|
| Douglas Aitken (DA)   | Advisory   | Project Manager        | Victoria Infirmary, Glasgow |
| Malcolm McNinch (MMN) | Advisory   | Risk & Governance Lead | InHealth Ltd (North West)   |
| Barry O'Hara (BO)     | Advisory   | IM&T Radiographer      | Belfast City Hospital       |
| Tom Welton (TW)       | UK Council | UK Council             | City, University Hospital   |
| Sophie Willis (SW)    | Advisory   | Lecturer               | City, University of London  |

### Review of Previous Minutes and Outstanding Actions:

| Item No. | Description  | Owner            | Due Date | Status    |
|----------|--|------------------|----------|-----------|
| 3.1      | Articles Updates: following a discussion, it was agreed that AP2 would create a Doodle poll to send out to the group to show their availability for a meeting at the beginning of each month to go through and distribute member's queries.  | AP2              |          | Completed |
| 3.6      | Website: To note that the information on the group's webpage is needs a refresh as some of the content is out of date. It was agreed that each member take a paragraph to update and send on to AP1 for to collage. AP2 will also contact the Editor of Haymarket to find out if this work can be done now or would it be better to wait until the new website is completed. | AP1, AP2 & Group |          | Completed |
| 7.1      | Any Other Business: MC has been invited by Lynda Johnson (Professional Officer) to attend the May Patient Advisory Group to speak on IG and asked if anyone on the group would like to come along as well. AP2 said he would be happy to attend.   | MC & AP2         |          | Completed |
|          |  |                  |          |           |

## RADIOGRAPHIC INFORMATICS GROUP (RIG)

---



### 1. WELCOME

1.1 The Chair warmly welcomed everyone to the meeting and thank them for taking the time to attend.

### 2. APOLOGIES FOR ABSENCE

2.1 Apologies for absence were received from Douglas Aitken, Malcolm McNinch, Barry O'Hara, Tom Welton and Sophie Willis.

### 3. MINUTES FROM PREVIOUS MEETING

3.1 The minutes from the meeting held on 28<sup>th</sup> January 2021, were approved as a true and accurate record.

### 4. MATTERS ARISING NOT OTHERWISE ON THE AGENDA

4.1 There were no matters arising.

### 5. ARTICLES UPDATE

5.1 AP2 updated the group on the upcoming articles and went through the list of articles for the next few months. There were a lower number of questions over the Easter weekend but this was expected.

5.1.1 AP2 suggested that the group as a whole draft an article on workflow during Covid. A volunteer will be needed to lead this piece of work. As Tracy O'Regan will be taking over as professional officer for this group it was mentioned that maybe AP2 & MC as joint chairs could ask her to take the lead on this.

**ACTION: AP2 & MC**

## RADIOGRAPHIC INFORMATICS GROUP (RIG)

---



5.1.2 Articles for December is progressing – Tips for successful PACs projects. JM will be asked to work on this and hopefully have it ready by the end of September.

**ACTION: JM**

5.1.3 For January there will be a roundup and information on group tasks going forward.

### 6. National Imaging Optimisation Delivery Board – Digital and IT Sub-Committee Meeting Update

6.1 AP1 gave an update to the group. He recently attended a meeting accompanied by MC on the national imaging optimisation delivery board.. Some slides were available and MC will chase this up. To note that an echocardiographer also sits on the group. Anything with an image is being pushed in the direction of PACS as seamless image sharing is desirable. The next meeting is scheduled to be held in June. The BIR is still leading on the AI agenda. AP2 is of the opinion that it will be interesting to see how the new informatics group works once linked up with AI.

### 7. Consultations Update:

7.1 AI – It was agreed that this consultation on artificial intelligence was the biggest and most relevant of its kind. Following discussion KT agreed that he would make some notes and send on to AP2. MC and AP2 will collate a response. Our focus as a group is in helping members

**ACTION: AP2 & MC**

7.2 QSI – MC and KT informed the group that they have already sent their responses back on this consultation, as this was quite critical. AP2 asked KT if the responses from the group could be directed to him for collation. Some group members queried the closing date of responses and VA was tasked with speaking to Alexandra Lipton.

**ACTION: VA**

## RADIOGRAPHIC INFORMATICS GROUP (RIG)

---



**Post meeting note: the closing date for responses on QSI consultation was 9<sup>th</sup> April.**

### 8. ANY OTHER BUSINESS

8.1 AP2 informed the group that the PACs group has a new forum that has been launched and people will be invited in tranches. Following the update AP2 asked to group to let him know of any ideas they have on managing migration.

***ACTION: ALL***

### 9. Dates of Future Meetings

- Tuesday 5<sup>th</sup> October 2021
- Tuesday 29<sup>th</sup> March 2022

## RADIOGRAPHIC INFORMATICS GROUP (RIG)



### Meeting Actions Log

#### Outstanding Actions

| Item No. | Description  | Owner            | Due Date | Status    |
|----------|--|------------------|----------|-----------|
| 3.1      | Articles Updates: Following a discussion it was agreed that AP2 would create a Doodle poll to send out to the group to show their availability for a meeting at the beginning of each month to go through and distribute member's queries.   | AP2              |          | Completed |
| 3.6      | Website: To note that the information on the group's webpage is needs a refresh as some of the content is out of date. It was agreed that each member take a paragraph to update and send on to AP1 for to collage. AP2 will also contact the Editor of Haymarket to find out if this work can be done now or would it be better to wait until the new website is completed. | AP1, AP2 & Group |          | Completed |
| 7.1      | Any Other Business: MC has been invited by Lynda Johnson (Professional Officer) to attend the May Patient Advisory Group to speak on IG and asked if anyone on the group would like to come along as well. AP2 said he would be happy to attend.   | MC & AP2         |          | Completed |
|          |  |                  |          |           |

#### New Actions

| Item No. | Description  | Owner            | Due Date | Status |
|----------|--|------------------|----------|--------|
| 3.6      | Website: To note that the information on the group's webpage is needs a refresh as some of the content is out of date. It was agreed that each member take a paragraph to update and send on to AP1 for to collage. AP2 will also contact the Editor of Haymarket to find out if this work can be done now or would it be better to wait until the new website is completed. | AP1, AP2 & Group |          |        |

## RADIOGRAPHIC INFORMATICS GROUP (RIG)



|       |  |              |  |  |
|-------|--|--------------|--|--|
| 5.1.1 | Articles Update: AP2 suggested an article on workflow during Covid would be good and as a volunteer would be needed the new professional officer Tracy O'Regan would be ideal. The joint Chairs will approach her. | AP2 & MC     |  |  |
| 5.1.2 | December articles are progressing. JM will work on the Tips for Successful PACs Projects.  | JM           |  |  |
| 7.1   | Consultation Updates: AI - KT will make some notes and send on to AP2. MC and APT will collate a response.   | KT, MC & AP2 |  |  |
| 7.2   | QIS – MC and KT have sent their responses in. There was a query as to the closing date, and VA was tasked with Finding this out. Post meeting note – closing date was 9 <sup>th</sup> April.                       | VA           |  |  |
|       |  |              |  |  |

### Date of Future Meetings:

- Tuesday 5<sup>th</sup> October 2021