



**MINUTES OF THE RESEARCH GROUP HELD ON WEDNESDAY 10th FEBRUARY 2016,
AT THE OFFICES OF THE SOCIETY OF RADIOGRAPHERS, 207 PROVIDENCE
SQUARE, LONDON SE1 2EW**

PRESENT:

- Nicholas Courtier {NC}
- Sheila Hassan {SH}
- Sue Hopkins {SH}
- Jackie Matthew {JM}
- Fiona Mellor {FM} {joined by teleconference}
- Julie Nightingale {JN}
- Lynne Omar {LO}
- Philip Plant {PP}
- Heidi Probst {HP} {Chair}
- Kathryn Taylor {KT}
- Liz Wilkinson {LW}

IN ATTENDANCE: Valerie Asemah {VA} {Minutes}

1. WELCOME AND INTRODUCTION

- 1.1 HP chaired this meeting as FM was unable to attend in person, but took part by teleconference.
- 1.2 The Chair welcomed everyone to the meeting and round table introductions were made, especially for the benefit of new member Kathryn Taylor - consultant who will be attending these meeting and will feedback items of relevance to the consultant group.

2. APOLOGIES FOR ABSENCE

- 2.1 Apologies for absence were received from Andrew England, David Evans, Lisa Hackney, Rachel Harris, Sharon Hynds and Emily Lewis.

3. MINUTES OF THE PREVIOUS MEETING

- 3.1 With the amendment to the venue of where the meeting was held, the minutes of the meeting held on Thursday 3rd September 2015, were approved as a true and accurate record.

4. MATTERS ARISING OTHERWISE NOT ON THE AGENDA

4.1 Diagnostic Research Survey (minute 4.1)

HP gave an update on the diagnostic research survey, especially for the benefit of new members. Details of the HEI survey were also discussed, these were presented at the Educators meeting late 2015 and we have had a very good response from that meeting with at least two of the HEI's starting to collaborate on research.

5.2 Joint NCRI CT RAD and SCoR Think Tank (minute 4.2)

HP gave an update for the benefit of new members.

HP offered her apologies as she has been unable to prepare her editorial article due to pressure of work. The next Think Tank event is scheduled for March 2016 and the aim of this is to bring in research active centres and managers. Various speakers are scheduled to talk on different issues. Representatives from the NIHR will be speaking on research activity and funding to enable people to find opportunities and how to go about getting articles published. One of the objectives of the day is for the attendees to outline what they are going to do when they return to their departments.

4.3 Nomination for Chair and Vice Chair

The group needs a Chair and Vice Chair and so volunteers are needed. Anyone who is interested should please let RH or VA know. VA to check with RH if NC could stay on the CoRIPS panel if he leaves the group.

ACTION: ALL

4.4 To note that this was NC last meeting today as his 4 year tenure is up but he was made aware that he can always reapply for another term. A thank you letter will be sent to him.

ACTION: VA

5. CoRIPS RESEARCH GRANTS

5.1 HP reported and gave background to the College of Radiographers Industry Partners Scheme (CoRIPS). There are two intakes each year, April and October. There were 4 applications for the October round and two were awarded – a total of £19,909.00. 1 was rejected, and 1 was asked to resubmit, all were given detailed feedback.

5.2 Mentorship Programme

At the last meeting FM had encouraged the group to contact Dr Christina Malamateniou {CM} if they had any ideas and could offer her any help, and also explained that one idea of the scheme was to give novice researchers guidance and support. FM is still waiting to speak with CM who had approached RK and KK with a query on funding. FM will update when she has further information.

ACTION: FM

6. OTHER CoR RESEARCH GRANTS

- 6.1 CoRIPS Student Award – It was noted that there was only one application for this award last year which was granted but it is still very disappointing as there should have been more applicants. Following discussion the group agreed that this award need to be publicised more so that people know about it and can apply for it. Action - all group members to publicise this grant scheme to colleague and through their networks

ACTION: ALL

- 6.2 PhD Fellowship – It was noted that in the first round last year 4 applications came in for this award, 2 were awarded. The next deadline for this scheme is April 2016.

- 6.3 SH queried whether this group could enter in correspondence with the Practice Educators group. Following discussion it was agreed that VA would speak with Michele Landau for a list, the purpose being to publicise the student CoRIPS grants.

VA was also tasked with sending CoRIPS Student awards information to JN for discussion at her meetings at HEIs.

ACTION: VA

7. RESEARCH SPECIAL INTEREST GROUP

- 7.1 At the last meeting a list of topics was identified. The group then looked at this list again and HP asked for a volunteer to start off.

Suggested topics were:

- Journal clubs
- Research culture
- Funding opportunities
- Where to apply for funding
- Top tips for funding
- Cost of research/writing a finance application
- I4i funding from NIHR (Heidi to lead)
- PhD training
- Ethics
- Publishing
- Motivation for publishing MSc/BSc research results
- Patient and public involvement
- Impact of patient and public involvement
- Writing dissemination strategy
- Writing a research Protocol
- Top tips for applying for funding
- How to select the right research journal
- Applying for a CoRIPS grant

Impact of patient and public involvement – March 2016 – **Philip Plant**
Ethics – April 2016 – **Fiona Mellor**
Writing a research proposal – May 2016 – **Nicholas Courtier & Heidi Probst**
How to select the right journal (blog with link) – June 2016 – **Julie Nightingale**
Applying for a CoRIPS grant – July 2016 – **Nicholas Courtier**
Research culture (from an NHS Perspective) – September 2016 – **Liz Wilkinson & Sheila Hassan**
Motivation for publishing MSc/BSc research results - **Kathryn Taylor & Jackie Matthew**

- 7.2 FM asked for a PPLG volunteer to join the Research special interest group and PP was nominated. FM will send him joining details and once signed up he will be receiving once emails once a week.

ACTION: FM & PP

FM encouraged people to keep active on this Google group and also mentioned that it will soon move to ‘Glasscubes’ a similar platform to Synapse in the near future. Following discussion FM agreed to make a note of the above volunteers and dates they agreed upon.

FM will also circulate a list with the minutes and ask members of this group who are not here if they want to offer to write on one of the subjects for the missing months.

ACTION: FM

- 7.3 JN queried whether international member who are not SCoR members could have access to the Google group. Following discussion it was agreed that HP would discuss with Rachel Harris (RH) and ask her to speak to the Richard Evans or Charlotte Beardmore to see if there is anything that can be done, for example is there an option for a reduced membership fee perhaps or a sliding scale membership where they gain access to the research network only perhaps?

ACTION: HP & RH

The group discussed the network activity and metrics of involvement. For the next meeting FM will present a graph to show the number of members, number of topics discussed and number of posts received so far.

ACTION: FM

8. DELPHI STUDY FOR RESEARCH PRIORITIES

- 8.1 HP gave an update to the group. Round 1 and Round 2 have been completed and we managed to keep most of the panel members in round 2 with very low attrition. Round 3 has now gone out to panel members and we hope that by mid March we should have the outcomes of the Delphi process.

9. COMMUNICATION WITH MEMBERSHIP

9.1 Website Page

NC gave an update to the group informing them that he has sent quite a few suggestions to Deasons and is currently awaiting feedback as not all of the changes were made. Following discussion it was suggested that he could contact Anne Barkworth (Information Manager) to affect changes.

The group queried whether the Research group page could be in a more prominent position on the website. Topics need updating. It was agreed that it would be beneficial to have a look at all content on the research pages as they desperately need a refresh as some of the information is very old and out of date. NC informed the group that Andrew England {AE} is also looking at these. Action for next meeting – Andrew England {AE} to review content of these pages and suggest areas that need updating for group members to then work on.

ACTION: AE

9.2 Radiography

JN gave an update.

A list of ten top tips has been given to the CAHPR hub on what good reviewing is, done from the perspective of a novice reviewer.

The Radiography journal is pushing forward at present and the relationship with the European Federation of Radiographer Societies (EFRS) is going well. It is a benefit to include European radiographer's articles as it promotes research across Europe. Another benefit is an agreement to re-publish articles in their own journals and these will then be in various countries.

Meetings with the European Congress of Radiology (ECR) and EFRS. Radiography is known as an international journal through affiliation with EFRS. There are great benefits to this and a positive step.

SCoR has agreed to Radiography moving from 4 journals to 5 per year from this year. This will help articles to be published more quickly. The 5th edition is a special edition, going out between October and December. 2015 was on Breast Imaging whilst this year will be on Patient Safety. Beverley Snaith will be leading as guest editor. It was noted that articles for this 5th edition will be by invitation only. It is hoped that the 2017 special edition will be on Education.

There has been an increase by 30-40% each year. Last year there were 198 submissions and non UK authorship is around 56%. The rejection rate is also going up, but whilst this is good for indexing it is not so good for authors.

JN is currently working with the Imaging & Therapy Editorial Board (I&TP) to see if some articles could be moved across from Radiography to Imaging and Therapy Practice magazine. To note that case studies when accepted will be online only.

JN reiterated the point that articles in Radiography are cited in other journals where possible, and it has to be within the last two years of when the article was published.

The aims and scope of the journal need to be re-written and stand out and must be different from radiology as this will help a future application for Medline indexing.

There was a short discussion around an App to download radiography and whether Radiography should remain in print as well as online version.

10. FEEDBACK FROM REPRESENTATIVES TO EXTERNAL COMMITTEES

10.1 CAHPR

RH was unable to attend so no feedback at present.

10.2 NICE

RH was unable to attend so no feedback at present.

10.3 Radiological Research Trust

FM informed the group that there will be a fund raising dinner on 3rd October and if anyone is interested in attending to please let her know. The deadline for grant application (£5000) is December and June each year. There is also a travel grant of up to £1000 should anyone be interested and this can be applied for at anytime.

ACTION: ALL

- 10.4 To note that there is an AHP Research Conference scheduled to be held on 4th March 2016 at Sheffield Hallam which is free to attend. New CAHPR hub is opening and FM agreed to resend details to the group following this meeting.

ACTION: FM

11. ANY OTHER BUSINESS

- 11.1 SH thanked the group for allowing her to sit in on the meeting, thus giving her a chance to hear firsthand of the sterling work they are doing for SCoR.

- 11.2 LO queried whether a member from another AHP could join the group. It was agreed that this needs further discussion and HP would speak with RH on this matter.

ACTION: HP & RH

- 11.3 FM informed the group of the Chief Allied Health Professions Officer conference entitled '5 Year Forward View' which is free and being held in London on 23rd June 2016. More details can be found here: <http://www.events.england.nhs.uk/all/1041>

- 11.4 FM informed the group that volunteers are needed to give lecture on SCoR perspective on research to 2nd, 3rd year students on 8th March for Ruth Strudwick. LO volunteered and FM will send further information onto her.

ACTION: FM

- 11.5 FM reminded the group of the CRUK document on how they can support research in radiotherapy
file:///C:/Users/FMellor/Downloads/CR-UK_Principles%20for%20supporting%20Radiotherapy%20Research%20in%20England_Jan_2016_FINAL.PDF

Group should be aware that CRUK are considering this and that the document was sent out by RH previously to take a look at.

12. DATE OF NEXT MEETING

- 12.1 The date of the next meeting has been confirmed as:

- Friday 14th October 2016

All meetings being held at SCoR Headquarters and commencing at 11.00am (refreshments available from 1030am).