

Chief Executive Officer
Richard Evans OBE



CoR
THE COLLEGE OF
RADIOGRAPHERS

**MINUTES OF THE NUCLEAR MEDICINE ADVISORY GROUP (NMAG) HELD ON
WEDNESDAY 7th MARCH 2018, AT THE OFFICES OF THE SOCIETY OF
CHIROPODISTS & PODIATRISTS, 207 PROVIDENCE SQUARE, LONDON SE1 2EW**

PRESENT:

- Tristan Barnden {TB}
- Penny Delf {PD} {Vice Chair}
- Christopher Kalinka {CK} {UK Council}
- Simon King {SK}
- Angela Meadows {AM} {Chair}
- Clare Moody {CM}
- John Thompson {JT}
- Jo Weekes {JW}

IN ATTENDANCE:

- Valerie Asemah {VA} {Minutes}
- Sue Johnson {SJ}

1. WELCOME AND INTRODUCTIONS

1.1 The Chair welcomed everyone to the meeting and round table introductions were made, especially for the benefit of new member Clare Moody.

2. APOLOGIES FOR ABSENCE

2.1 Apologies for absence were received from Sai Han, David Jones, Jim Reid and David Williams.

2.2 To note that Mark McDade had recently resigned from the group.

3. MINUTES OF PREVIOUS MEETING

3.1 The minutes of the meeting held on 7th November 2017, were approved as a true and accurate record.

Quartz House, 207 Providence Square, Mill Street, London SE1 2EW
T: 0207 740 7200 E: info@sor.org W: www.sor.org

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4. MATTERS ARISING/ACTIONS FROM PREVIOUS MEETING

4.1 Apprenticeship – progress update

4.1.1 SJ updated the group informing them that requests for a separate diagnostic and therapeutic radiographer standard had been given the go ahead and both trailblazer groups have had their initial meetings. Both standards will come out for consultation. It is looking likely that the standards will be ready within the next 12 months and be available for use by 2019.

4.1.2 Other apprenticeships the SCoR are involved with are the mammography associate apprenticeship level 4 which is a 1-year apprenticeship. The standard is in its final stage.

4.1.3 SK informed the group that each year the intake of MSc numbers appears to be increasing. Seven in total this year have gone through and this is a very positive step as they are fully funded by the employers. SK encouraged to send a News item to Synergy News with the positive growth in numbers.

ACTION: SK

4.2 Group to send in bios and photos for the webpage – progress update

JT informed the group that the webpage is looking good but it can be further enhanced by re-ordering the topics and adding a map of where everyone is throughout the country. If everyone is happy with this suggestion, then he will contact Deeson in regard to copyright. Only one bio is outstanding. JT thanked everyone for getting back to so quickly.

ACTION: JT

4.3 Position statement for PET MR – progress update

It was noted that SJ, AM and Alexandra Lipton (professional officer) will be going to visit the PET MRI facility in Manchester on 25th April 2018.

ACTION: SJ, AM & AL

4.4 Article review – MMD to provide articles, whilst JT will speak to his students

JT reported that MMD had submitted two items for I&TP which will be published soon. JT stated that several of his students had articles that would be suitable for the Radiography journal. Following discussion SK queried whether it would be possible to have a special issue of Synergy News dedicated to nuclear medicine. SJ to follow up.

ACTION: SJ

4.5 SJ to upload draft Tripartite minutes to Synapse

To note that this has been done.

- 4.6 NMAG study day 2018 – VA to look for topics from last study day in 2014 and send to SJ, who will seek clarification on arrangements for the group. PD to send study day queries to SJ.

To note that this has been completed.

- 4.7 Approach Ron Barrack for Imaging and Oncology

AM informed the group that she has emailed Ron Barrack for an article for Imaging and Oncology Therapy Practice. AM also queried whether it would be appropriate for her to approach him to speak at the study day.

5. CHANGE OF IPEM REPRESENTATION

- 5.1 SJ informed the group that Mark McDade had resigned from the group as IPEM representation and a replacement is being awaited.

6. NMAG GROUP – PROFESSIONAL LINKS AND COMMITTEE SEATS

6. AM distributed a questionnaire to the group which is almost completed. She will update and distribute to the group via Synapse.

ACTION: AM

7. NMAG WORKPLAN 2017-2018 – PROGRESS UPDATE

- 7.1 To note that the draft workplan produced by the sub group (PD, JW and JT) was shared with the group and a discussion followed around this and what else is needed, setting targets for 2018. Following discussion, it was agreed that AM would update document and distribute via Synapse with a view to having a completed workplan agreed and approved by June.

ACTION: AM

- 7.1.2 It was agreed that following each meeting a short summary should be produced for the webpage, with actions and outcomes.

ACTION: AM

8. VISION DOCUMENT – PROGRESS UPDATE

- 8.1 At the last meeting PD, JW and JT agreed to work together and have a draft of the vision document with three months showing the rationale, aims and objectives. Discussion was around identifying the scope of practice, and the relevant framework of education, which must be achievable. When completed the vision statement will be presented to SCoR Council for approval.

- 8.1.2 Aims and Objectives to have separate headings. It was agreed that PD will carry out the amendments and then send onto JT and JW for their comments before uploading to Synapse for the rest of the group to comment on.

ACTION: PD, JT & JW

9. NMAG STUDY DAY 2018 – PROGRESS UPDATE

- 9.1 At the last meeting PD and JW was tasked with taking charge of the study day and drafting a programme. The draft programme was created and was distributed to the group in January seeking their thoughts and opinion. The group today went through the various topics they would like to be included in the study day and a date of Wednesday 3rd October was agreed with the title as Current and Future Development. Sponsorship was also discussed and it was agreed that:

- JW will speak to her contacts at BAYER and Hermes
- AM will approach Alliance

- 9.1.1 It was agreed that the study day should be CPD endorsed. There was also discussion regarding free advertising and speakers.

- AM recommended Ron Barrack (Alliance) as a speaker and she will contact him
- TB suggested asking Dr Naji and he will be in contact
- Emma McLachlan was also suggested
- Dr Maggie Cooper to speak on the future of radiopharmacy

- 9.1.2 Moving on from today's meeting it was agreed that PD will update the draft programme. JW will seek sponsorship. PD will create a flyer and distribute via Synapse for the group to distribute to their recommended contacts.

10. SHORT PAUSE FOR NUCLEAR MEDICINE

- 10.1 The group discussed the need for a pause and check leaflet similar to those already published on the SCoR website. AM agreed to produce a background image showcasing PET CT or NM. Suggested title for the leaflet was agreed as 'Pause and Check Molecular Imaging'.

ACTION: AM

The group had a look at the MRI pause and check leaflet for inspiration. It was further agreed that two leaflets are necessary, one Referrer and one Operator.

- The word examination will be replaced with 'procedure'
- Confirm patient's expectations of the procedure

- 10.1.2 AM will draft both leaflets in a word format and distribute via Synapse asking the group to give their comments.

ACTION: AM & GROUP

11. ATTENDANCE AT BNMS/IPEM AND OTHER KEY INFLUENCING OPPORTUNITIES OR EVENTS

- 11.1 It was noted that the next BNMS annual exhibition and conference is scheduled for 14th 16th April 2018 and being held at the ICC in Birmingham. SJ attends the whole of the conference with one or two others from NMAG to give support. It is a good event to attend where you get the opportunity to network and link up with other nuclear medicine colleagues. AM showed interest in attending and SJ agreed to seek support for attendance.

ACTION: SJ

12. ANY OTHER BUSINESS

- 12.1 A group photo was taken of the members at today's meeting.
- 12.2 Relevant members were reminded to let VA know if they were interested in serving for another term.
- Sai Han
 - Simon King
 - Angela Meadows

13. DATE OF FUTURE MEETINGS

- 13.1 Dates of future meetings were agreed as:
- Wednesday 7th November 2018
 - Tuesday 19th March 2019
 - Wednesday 6th November 2019