

Yorkshire and North Trent Regional Steering Group Meeting

Minutes from Meeting 11th May 2011

Present: Karen Smith, Helen Wickham, Matt Casey, Nick Barlow, Paula Sutton, Susan Williams, Steve Garrigan, Karen Reader, Tina Halstead, Elaine McKean, Sue Barker, Ged Summers, Anne Gallagher, Janine Pierson, Gary Harkin, Chris Rigby, Sandy Wood.

Opening welcome by the Vice Chair, Matt Casey (MC)

MC felt it had been a good decision to change the name from the Executive Committee and have a more open group that local reps were invited to.

Matters arising:

- Try to get minutes on SOR website to keep reps up-to-date.
- Helen Wickham (HW) suggested maybe doing a monthly newsletter or Google group.
- HW wondered whether people were aware of the on-call Google group and how to log on to it.

SOR Awards:

- MC discussed how important it was to nominate people for radiographer of the year.
- It is something that we as Reps should be encouraging in our departments.
- The cut off date for nominations is the **1st July**, this can be done on line.
- Nick Barlow (NB) stated that people underestimate the qualities they show on a day to day basis.
- Karen Smith (KS) agreed anyone can be nominated; it doesn't have to be for anything out of the ordinary just someone that shows a high standard of patient care or a commitment to providing a high quality service.
- **Be aware that permission is needed from the person being nominated.**

AP- All present to think of members who should be nominated for SOR Awards

Summer Study Day

- We have outstanding credit at Castleford Premier Inn so it was thought that this could be used to host a study morning to promote CPD, and inform Radiographers about the HPC CPD audit.
- Sandy Wood (SW) volunteered to give one of the talks on past experiences of members being audited
- NB and MC offered to do a presentation on HPC requirements and CPD.
- Decided that only Reps should come to this event then they can pass information onto members.
- HPC to have open days, 2 events
 - Bradford 14th June 1.45-4.00 5.45-8.00
 - Sheffield 16th June 1.45-4.00 5.45-8.00

Thought it would be good to attend these first so that everyone is updated about what the HPC want and help in making our talks.

- The date decided on was **Saturday 9th July**.

AP- NB/MC to organise and publicise this Study Morning

AGM 2011

- A discussion took place among the group about the AGM taking place on **Sat 26th November** as to whether it should be tagged on to the end of the Reps meeting, what topic the study morning should cover, possible speakers and subsequent costs, how many we would need etc
- Decided to hold the AGM during the morning at Cosmopolitan Hotel, Leeds on 26th. A theme that appeals to both Diagnostic and Therapeutic Radiographers should be utilised.

AP- MC to make provisional arrangements for AGM.

ADC Feedback

- This will be discussed in the main Reps meeting.
- MC confirmed that ADC 2012 will be in Leeds.

May and September Reps Meeting

- It was decided that at Sept reps meeting we should cover workforce reduction and sickness absence policy.

AP- HW to formulate Sept Reps Meeting to address these topics

Review of Regional Website pages

- MC stated if we email Murray Schofield with anything we feel would be informative or of any interest to other members then Murray would put it on the website for us.

Any Other Business

- MC told us that he'd been approached about the possibility of any financial support from the SOR for an Advanced Practitioner Study day. KS stated although we'd love to help, it's not really appropriate as this would set a precedent for other groups asking for financial support when our finances are limited the group agreed.

The next meeting of The Regional Steering Group will be held on 7th September at 8.45am (before the regional Reps meeting)