



**MINUTES OF THE NUCLEAR MEDICINE ADVISORY GROUP (NMAG) HELD ON  
TUESDAY 1<sup>st</sup> MARCH 2016, AT THE OFFICES OF THE SOCIETY OF  
RADIOGRAPHERS, 207 PROVIDENCE SQUARE, LONDON SE1 2EW**

**PRESENT:** Sheila Hassan {SH}  
David Jones {DJ} – joined by teleconference  
Angela Meadows {AM}  
Mark McDade {MMD}  
John Thompson {JT}

**IN ATTENDANCE:** Valerie Asemah {VA} {Minutes}  
Sue Johnson {SJ}

**1. WELCOME AND APOLOGIES**

- 1.1 SJ took the role of Chair for today's meeting as DJ was unable to attend in person. Round table introductions were made, especially for the benefit of SCoR President SH, who gave an overview of her role.
- 1.2 DJ joined the meeting by teleconference (from item 10).

**2. APOLOGIES FOR ABSENCE**

- 2.1 Apologies for absence were received from Penny Delf, Sally Farrell, Sai Han, Jenny Jones, Simon King, Marguerite De Preez Meintjes, Jim Reid and David Williams.
- 2.2 To note that Sally Farrell has resigned from the group as she is retiring from the profession later this year. It was agreed that VA would draft a thank you letter in the first instance.
- 2.3 Now that Sally Farrell has left the group there is a need for someone at consultant practice level to replace her. VA will check the Society's consultant list; SH will check her contacts in advance practice at Guy's and St Thomas hospital whilst SJ will speak to her contacts also.

***ACTION:* VA, SH & SJ**

**3. MINUTES OF THE PREVIOUS MEETING**

- 3.1 The minutes of the meeting held on Thursday 24<sup>th</sup> September 2015, were approved as a true and accurate record.

#### 4. MATTERS ARISING/ACTIONS FROM PREVIOUS MEETING

##### 4.1 PD e-learning – offer of help (minute 4.2)

To note that the e-learning modules is still ongoing and we believe progressing well. To be taken off the agenda unless PD requires further discussion.

##### 4.2 CT competency document (radio pharmacy) (minute 4.2)

SJ informed the group that she still has not managed to find an expert speaker to come along to this meeting and is still on the case. So this is still ongoing and she will keep group updated on progress. The group agreed that someone with a PET element to talk about contrast would be ideal. MD agreed to speak to his contact Alison Lee to find out if she would be willing. AM will also speak to her contact at the Christie to see if they are also able to assist.

**ACTION: SJ, MMD & AM**

SJ reminded the group that the CT competency document still need to be completed and asked for two volunteers to pull it together so that it can be finished by December 2016. A request will be posted via Synapse by SJ. AM has offered to assist.

**ACTION: SJ & AM**

##### 4.3 Training (minute 8.1)

JJ was not at the meeting so no update was available.

##### 4.4 CT joint document dissemination (minute 10.1)

SJ gave an update to the group informing them that she had spoken to Charlotte Beardmore (Director of Professional Policy) in regard to directly contacting stakeholders when important documents are released. This is not current SoR strategy as a central function. It was suggested that NMAG could mail shot key contacts with updates as and when necessary. This would require identifying a list of key contacts. As a start SJ will check SCoR member's database for nuclear medicine technologists/managers. The group will need to contribute with their own liaison network. MD indicated that he is a member of the UK Liaison Group and will also speak with them.

**ACTION: SJ & MMD**

##### 4.5 Error reporting in clinical imaging (minute 10.4)

SJ updated the group that the draft document to record and centrally report radiology/clinical imaging continues to develop. There are currently two Physicists on the working group who are currently working on the errors and helping to code them. There is a huge amount of data but it is hoped that a final version should be ready by autumn 2016. Following discussion SJ agreed to upload the current information to Synapse.

**ACTION: SJ**

4.6 Competencies (minute 10.2)

Jenny Jones {JJ} was unable to attend the meeting today so no updated was provided.

**5. SCOPE OF PRACTICE REPORT FROM UWE**

- 5.1 Simon King {SK} was unable to attend the meeting today so SJ gave an update. SK picked this up from a past member Gary Dawson and he has been working with Rachel Harris {RH} and SJ in regard to this report SJ apologised for the delay of the document but SK will continue to work on it and an update should be forthcoming soon.

***ACTION: SK***

**6. CT COMPETENCY DOCUMENT**

- 6.1 To note that volunteers are needed.

**7. PET MR JOINT WORK**

- 7.1 SJ updated the group and informed them that the Magnetic Resonance Advisory Group (MRAG) is keen to develop guidance for PET MR as there is a need in the PET MTR workforce. Alexandra Lipton {AL} the professional officer in charge of that group would like two volunteers from this group to work alongside the MRAG group.

Following discussion AM said she would be happy to support this venture and SJ was happy to co-ordinate and will liaise with AL on this.

***ACTION: SJ***

**8. ToR/GROUP MEMBERSHIP AND ELECTIONS**

- 8.1 David Jones period as Chair will come to an end by September this year but he is willing to stay on unless another member wishes to take the role on. Anyone who is interested in being Chair should please let SJ or VA know.
- 8.2 Likewise Simon King is willing to continue as Vice Chair but he is just starting his PhD so again anyone on the group with an interest should please let SJ or VA know.

***ACTION: ALL***

**9. UPDATE/REPORT FROM SCOR OFFICER (NEWS)**

- 9.1 Items already covered.

## **10. DISCUSSION ON SCOPE OF PRACTICE FOR ASSISTANT PRACTITIONERS IN NM**

- 10.1 Assistant Practitioners – DJ gave an update on assistant practitioners in nuclear medicine.
- 10.2 SJ informed the group that she was attending the Driving Forward your Nuclear Medicine Conference and also speaking. Her talk is entitled ‘Rationale for Training Assistant Practitioners – Developing Roles and Responsibilities. SJ asked the group if they could watch the presentation and then give her any comments they may have.

The group went through the presentation and then discussion followed, where they gave input and asked pertinent questions. SJ thanked the group for their time and insight as this would improve the delivery to the nuclear medicine community. It is clear there is not one common view on assistant practice in Nuclear medicine.

## **11. WORK PLAN REVIEW AND UPDATE**

- 11.1 The group discussed what projects BNMS, IPeM and SCoR are currently doing and it was noted that MMD has access to funding for a joint meeting. The meeting will be held in York, possibly in June – there was a general discussion as to whether this would be a good time for the group to meet up to discuss further.

## **12. ANY OTHER BUSINESS**

- 12.1 To note that SJ is attending BNMS and so is AM who had volunteered.
- 12.2 To note that JT is unable to attend any of the November meetings listed below due to work commitments. SJ will liaise to sort out what can be done to accommodate him using alternative means e.g. video conference facilities.
- 12.3 The group agreed that a teleconference style meeting in July would be of benefit. Date to be agreed via Synapse.

***ACTION: SJ***

## **13. DATES OF FUTURE MEETINGS**

- 13.1 Dates of future meetings were agreed as:

- Wednesday 9<sup>th</sup> November 2016
- Wednesday 8<sup>th</sup> March 2017
- Tuesday 7<sup>th</sup> November 2017
- Wednesday 7<sup>th</sup> March 2018
- Wednesday 7<sup>th</sup> November 2018