

Chief Executive Officer
Richard Evans OBE



**MINUTES OF THE NUCLEAR MEDICINE ADVISORY GROUP (NMAG) held on
WEDNESDAY 7th NOVEMBER 2018, at THE OFFICES OF THE SOCIETY of
RADIOGRAPHERS, 207 PROVIDENCE SQUARE, LONDON SE1 2EW**

PRESENT:

- Rayjanah Allie {RA}
- Penny Delf {PD}
- Sai Han {SH}
- Frances Hogg {FH}
- Angela Meadows {AM} {Chair}
- Clare Moody {CM}
- Sarah Stace {SS}
- John Thompson {JT}
- Jo Weekes {JW}
- David Williams {DW}

IN ATTENDANCE:

- Valerie Asemah {VA} {Minutes}
- Sue Johnson {SJ} {Officer}

1. WELCOME AND INTRODUCTION OF NEW MEMBERS

1.1 The Chair welcomed everyone to the meeting and round table introductions were made, especially for the benefit of new members Rayjanah Allie, Frances Hogg and Sarah Stace.

2. APOLOGIES FOR ABSENCE

2.1 Apologies for absence were received from Tristan Barden, David Jones and Christopher Kalinka.

3. MINUTES OF PREVIOUS MEETING

3.1 With the amendment of two typographical errors, the minutes of the meeting held on 7th March 2018, were approved as a true and accurate record.

Quartz House, 207 Providence Square, Mill Street, London SE1 2EW

T: 0207 740 7200 E: info@sor.org W: www.sor.org

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4. MATTERS ARISING/ACTIONS FROM PREVIOUS MEETING

4.1 Apprenticeship – progress update (minutes 4.1)

SJ updated the group informing them that the diagnostic and therapeutic radiography apprenticeship standards are out for consultation. The standards are ready to be approved but the end point assessment still need to be agreed. It is looking likely that the standards will be approved very soon with date for delivery to be established.

4.1.1 To note that the trailblazer group has recently consulted on the proposed standard for medical ultrasound apprenticeship. The Institute of Apprenticeships has asked for clarification on the career framework levels.

4.1.2 The associate Mammographer apprenticeship level 4 has been approved and is to be delivered in January 2019. This is a one-year course and employer led. It was noted that clarification is being sought on whether a level 5 mammography assistant apprenticeship can also be approved.

4.2 Geographical location of NMAG members across the UK Discussed under item 5.

4.3 Position statement for PET MR – progress update

To note that Alexandra Lipton {AL}, SJ and AM visited a PET MRI facility earlier this year and met with John Dixon {JD} and Brian Hatton {BH}. Very useful meeting where eLearning training was discussed along with resources developed for PET CT. BH outlined the programme for less-developed countries. AM agreed to send a direct link out to the group.

ACTION: AM

4.4 Article Review - SJ to follow possibility of I&TP dedicated NM

At the last meeting, it was queried whether it would be possible to have a special issue of I&TP dedicated to nuclear medicine. SJ will follow this up.

ACTION: SJ

4.5 NMAG group - professional links and committee seats

To note that AM circulated the questionnaire to the group.

5. SCoR ADVISORY GROUPS UPDATE

- 5.1 SJ updated the group informing them that all SCoR advisory groups are going through a standardisation review to ensure they are all in sync. A discussion followed in which it was noted that the advisory group webpages are to be standardised and be grouped under one heading. This is a work in progress and SJ will keep the group updated. VA was tasked with drafting a proforma to send out to the group so that their geographical location can be identified by members

ACTION: SJ & VA

- 5.1.1 To note that at the last meeting it was agreed that following each meeting a short summary should be produced for the webpage, with actions and outcomes by the Chair.

ACTION: AM

- 5.1.2 New bio, profile photo and group photo to be added to the webpage. Minutes and works plans will need to be added to the webpage. Work of NMAG to be promoted through articles and webpage advertised regularly through Synergy news, Imaging & Therapy Practice, on the website etc.

- 5.1.3 To note that the Vision Statement is now embedded within the workplan and will not be developed as a separate document

- 5.1.4 Nuclear Medicine webpages were looked at by the group. These pages require updating with information and links to information that would be of interest to nuclear medicine members. Queries raised regarding how many people view the pages. The group feel that it would be useful for nuclear medicine members to have a discussion forum Glasscubes (the software that CoR subscribes to) was one of the methods mentioned. The new website which is in development may also support this facility. SJ requested to the group that they scrutinise the nuclear medicine and the NMAG page on the website (<https://www.sor.org/practice/nuclear-medicine>) and make comments via Synapse within the next 4 weeks.

ACTION: GROUP

- 5.1.5 Following a discussion it was agreed that a proposal be put to SCoR UK Council to change the name of this group to 'Nuclear Medicine & Molecular Imaging Advisory Group' to reflect more contemporary terminology. SJ agreed to take this request to Council.

ACTION: SJ

- 5.1.6 SJ informed the group that the Imaging & Therapy Practice Editorial Board need more members to review articles and a proposal is being discussed that all the advisory groups be involved in this process. SJ queried whether NMAG members would be willing to review articles in their areas of expertise. The group thought this was a very good idea and are happy to assist. SJ will keep them updated.

ACTION: SJ & GROUP

6. WORKPLAN

- 6.1 The workplan was discussed with the group giving feed back to AM. New members were encouraged to send links/association with other advisory groups to AM. To note that the Scope of Practice document needs a review and SJ agreed to take to Council to discuss how it links in with the Career Framework before any further work is done.

ACTION: RA, FH, SS & SJ

- 6.1.1 To note that PD has done a small survey which can be used with the review of the document and it would be useful for PD and SJ to liaise on this. A fuller response, which is more reflective on what is happening, can be achieved.

ACTION: SJ & PD

7. NMAG STUDY DAY 2018

- 7.1 The group went through the provisional programme and agreed that the overall aim of the programme was to bring expert knowledge to the audience and it should appeal to a broad range of people and provide a day that will give a flavour of current and future directions of nuclear medicine.

- 7.1.1 Following discussion it was suggested that:

- Date need to be confirmed and it is likely to be 5th November 2019
- Study Day be London based
- Capacity to be confirmed
- Sponsorship packages to be sourced
- Poster submission with prizes proposed
- Travel expenses/hotels for Speakers be organised

- 7.1.2 PD further developed the programme and circulate to the study day working party group SJ agreed to take feedback to SoR conference events team.

ACTION: RA, PD & SJ

- 7.1.3 It was agreed that a conference call in early December be set up with AM, SJ, PD, JW and SH.

8. TRIPARTITE GROUP:

- 8.1 Meeting Overview:

AM gave an overview of the 3rd meeting of the Tripartite Group which was recently held in Nottingham. The Terms of Reference for the three organisations (IPEM, SCoR and BNMS) were developed but IPEM are unable to agree. Separate terms of reference will be developed for each work stream although the overarching principles will be reflected within these.

- 8.2 BNMS Education for radiographers and technologist draft document:
The ‘Development of a national strategy for NM education and training’ document was discussed and reviewed by the group. The group agreed to give comments on the document via synapse. PD and JT to look specifically at the development within the document.

ACTION: PD, JT & GROUP

- 8.3 Radioisotope supply post Brexit – risk register letter:
NMAG felt that the best approach to raising awareness with SCoR members round the post Brexit risks to radioisotope supply was to publicise the BNMS letter. BNMS have declined to further develop this until such point as more information is known around the Brexit issues. Several members were aware that the BNMS letter had already been escalated through local governance risk processes.

SJ to feed back to Richard Evans and UK Council.

ACTION: SJ

9. PAUSE AND CHECK

- 9.1 The group went through the pause and check leaflet ‘IR(ME)R Operator checklist for Molecular Imaging procedures (Nuclear Medicine and PET-CT/MR)’ and were happy with the results. Pending other members agreeing this is ready to be published. AM will then send final proof to SJ for publication.

ACTION: AM & SJ

10. ATTENDANCE AT BNMS/IPEM AND OTHER KEY INFLUENCING OPPORTUNITIES OR EVENTS

- 10.1 At the last meeting it was noted that SCoR have a stand at the BNMS annual spring conference. Members from NMAG are always invited to provide support.

SCoR have been invited to deliver 2 sessions on medicines management at the 2019 spring event. AM queried whether anyone would like to volunteer to give a talk on CT ‘Physical Principles and Safety Issues’ at BNMS at their spring conference on 1st April 2019 in Oxford. Expressions of interest should be sent to AM by the end of next week. To note that SCoR will have a stand. SJ will attend and give a talk. CM showed interest in attending.

AM updated the group and informed them that this was a good opportunity to network and link up with other nuclear medicine colleagues.

ACTION: GROUP

11. CONTRAST MEDIA IN HYBRID IMAGING

11.1 SJ gave an overview of the hybrid imaging publication.

12. EDUCATION AND WORKFORCE UPDATES

12.1 SJ updated the group and queried if anyone knew where we are in relation to radiotherapy student numbers. It was noted that Cumbria has reviewed their programme to offer additional places. This is a positive move and qualifying students are going into nuclear medicine.

13. WEBPAGES AND ARTICLE UPDATE

13.1 This has been done.

14. ANY OTHER BUSINESS

14. ARSAC Update to be added to agenda for next meeting.

15. DATES OF FUTURE MEETINGS

15.1 Dates of future meetings were agreed as:

- Tuesday 19th March 2019
- Wednesday 6th November 2019